



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	CHINCHANI TARAPUR EDUCATION SOCIETY'S SHRI PURSHOTTAMDAS LALDAS SHROFF COLLEGE OF ARTS AND COMMERCE
• Name of the Head of the institution	Pramila S. Raut
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02528-242040
• Mobile no	7769876464
• Registered e-mail	plsciqac@gmail.com
• Alternate e-mail	plshroffcollege@gmail.com
• Address	At- Chinchani, Tal: Dahanu, Dist: Palghar
• City/Town	CHINCHANI
• State/UT	Maharashtra
• Pin Code	401503
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Mumbai University				
• Name of the IQAC Coordinator	Dr.Suchita Vikas Karvir				
• Phone No.	9637307536				
• Alternate phone No.	7620472609				
• Mobile	9637307536				
• IQAC e-mail address	plsciqac@gmail.com				
• Alternate Email address	plshroffcollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://plshroffcollege.com/wp-content/uploads/2021/09/Final-AQAR-2019-20-report.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://plshroffcollege.com/wp-content/uploads/2021/09/Academic-calender-20-21.docx.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.25	2004	16/02/2004	15/02/2009
Cycle 2	B	2.15	2012	10/03/2012	09/03/2017
Cycle 3	B	2.50	2021	10/08/2021	09/08/2026
6.Date of Establishment of IQAC			28/05/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	0	

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	No File Uploaded
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
1. Completed third cycle of accreditation successfully and college got accredited with grade 'B' (Score 2.50)	
2. Conducted Online/Offline (Blended) Teaching Learning and Online Internal and external evaluation of students Successfully.	
3. Conducted webinar on 'National Education Policy 2020' and 'COVID-19: Challenges and opportunities in higher education for all stakeholders.	
4. Conducted various extra curricular activities in online mode to enhance knowledge of students and imbibe social sensitivity among the students.	
5. Conducted FDP on online teaching learning and evaluation for teaching staff.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
1. Conducting COVID-19 Awareness program.	1. Conducted COVID-19 awareness program through videos, poster exhibitions, slogan competition, Brochures, Handouts, Helpline Number of Doctors, Training for COVID warriors, creation of blogs, quiz, etc by various departments.
2. Organizing Blood Donation Camp	2. Organized Blood donation Camp on 23/12/2020 by NSS and NCC department in which 79 blood bags were collected.
3. Conducting program for enrichment of teaching and non-teaching staff	3. Organized webinar on National Education Policy 2020, 'COVID-19: Challenges and opportunities in higher education and FDP on digital teaching learning and evaluation.
4. Organizing knowledge enhancing program for students.	4. Organized webinar on 'Exploration of AI', webinar on 'Windows of opportunity for eternal growth during corona pandemic', Webinar on 'Smart investment', guest Lecture on Basic Communication Skill, Guidance on Competitive exams etc.
5. Organizing Social work program	5. Distributed food grains and essentials to affected people, prepared and distributed face mask to needy people.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Development Committee	07/09/2021

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2019-20	29/01/2020
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

Extended Profile

1. Programme

1.1 399

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 1192

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

420

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

322

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

24

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2

24

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	399
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1192
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	420
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	322
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	24
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	24
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	19
Total number of Classrooms and Seminar halls	
4.2	7.64
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	40
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is permanently affiliated to the University of Mumbai. All Programmes under Aided (Traditional) and Unaided (Non - Traditional) sections are introduced and the Courses offered therein are as approved by the University.

The Institution has an effective mechanism for well-planned curriculum and documentation. It implements the process of completion of curriculum within the stipulated time to attain the programme outcomes effectively.

Teachers being the important source of the learning process, the appointments of the teachers are done well in advance. The appointment of all teachers and work load distributions are done as per the guidelines of UGC, University of Mumbai and Government of Maharashtra.

The Institution ensures effective implementation of the curriculum

by focusing on the key factors like academic calendar, curriculum planning, departmental meetings, syllabus distribution and daily lecture notes.

Every year the Academic Calendar is prepared by the IQAC. However IQAC is assisted by all the departments in this endeavor. Also in the beginning of the academic year workload of all the departments is taken into consideration.

The academic calendar is circulated to the department in advance for the effective implementation of curricular, co-curricular and extracurricular activities.

The college declares the dates of the University and College Examinations well in advance so that students get ample time to prepare for examinations and the teachers complete the curriculum in time.

Teachers attend workshops when the syllabus is revised by the Board of Study, teachers also attend orientation programmes and refresher courses conducted by HRDC. To enrich their subject knowledge they regularly visit college libraries and refer books and journals. Teachers also recommend books for their concerned subjects. Teachers make themselves available to the students after classroom hours for doubt clearing. Different techniques of teaching learning methods are used and ICT is effectively used in delivery of curriculum.

Departmental meetings are conducted regularly to keep update of departmental activities. The head of the department takes a review of the departmental activities from time to time. The departments analyze the results at the end of the examinations to measure the learning outcomes of the students.

Every teacher follows an individual timetable. Class-wise, course-wise and number of lecture-wise teaching plans are prepared by the individual teacher.

Some departments organize guest lectures, expert lectures of well-known academicians for effective curriculum delivery.

In addition, students participate in intra college and intercollegiate academic festivals which help them to test their knowledge, better their skills and improve their horizons. They also experience a competitive spirit and value it. Industrial visits /study tours are organised for students from traditional

and non - traditional programmes. The students get exposure to their subject matter and relate well with the curriculum. Students are required to submit a report on the industrial Visit/ Study Tours attended by them.

Review on curriculum: at the end of every academic year, IQAC collects feedback on curriculum from all Students, Alumni, and teachers of the institution, it is then analyzed and an analysis report is communicated to the concerned departments.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://plshroffcollege.com/wp-content/uploads/2021/09/Academic-calender-20-21.docx.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar for the conduct of CIE Response.

Continuous Internal Evaluation was carried out for all courses for which University norms were strictly adhered.

Evaluation was done of the students by adopting following formative evaluation approaches:

- Attendance in the class
- Written/Oral testing
- Active participation in the Classroom interaction
- Open Book Tests
- Question-answer sessions
- Classroom Seminars
- Home assignments
- Presentations
- Unit Tests
- Group Discussions
- Class Tests
- Projects
- Surprise Tests
- Field Visits
- Tutorials
- Survey
- Viva-voce
- Excursions
- E-test, Online Test, Quiz through Google Forms
- Participation in curricular, co-curricular and extra-curricular activities/ competitions, etc.

The traditional courses of Arts and Commerce have implemented reforms in the internal evaluation in the subject of Foundation Course.

Students from Science stream are also evaluated on the basis of their performance in practical examinations.

During the Lockdown following Covid-19 Pandemic, Online Unit Test and Online Assignments were taken from the students.

The examinations of all three years were conducted by the college on behalf of University of Mumbai. Time table was displayed on the college notice board and in the respective classes. It was also available on Mumbai University website. Changes in the examination schedule too were communicated to the students immediately.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://plshroffcollege.com/2020/11/11/exam-timetable/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

6

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College offers courses as per the guidelines of University. At first and second year levels there are courses called Foundation Course, Accountancy and Environmental Studies which are related to Gender, Environment and Sustainability, Human Values and Professional Ethics.

The College imparts co-education where the gender ratio is positive with more number of girls' students. The Participation of girls is in almost every activity and programme conducted in the campus and off campus.

To supplement curriculum knowledge regarding cross cutting issues like Gender , Human Values, Environment and Sustainability NSS,NCC,DLLE and WDC Conducted activities like tree plantation, blood donation, cleanliness,COVID-19 awareness,counseling in pandemic etc. in the year 2020-21 for a proactive social role for environment and sustainability.

Professional Ethics

The College imparts ethical values among the students in every possible way. Under the CBCS, a specially designed subject 'Business Ethics' is made available to the students by the university. The College imparts professional and legal aspects of business practices through the course like Business Laws,accountancy etc.

Environment and Sustainability:

A subject 'Environment Studies' is compulsory at UG level, to develop environmental consciousness among students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

31

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1032

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://plshroffcollege.com/sss-feedback-report-2020-21/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows		B. Feedback collected, analyzed and action has been taken
File Description	Documents	
Upload any additional information	View File	
URL for feedback report	Nil	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of students admitted during the year		
477		
File Description	Documents	
Any additional information	No File Uploaded	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
349		
File Description	Documents	
Any additional information	View File	
Number of seats filled against seats reserved (Data Template)	View File	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
Response:		
The Institution assesses the learning capacity of students after admission to categorize them into slow and advanced learners in		

various following ways and conduct various activities to meet their diversified needs.

- In initial lectures at first year, teachers discuss with students on basic concepts.
- Teachers assess their learning capacity from their previous examination scores.
- Almost all teachers conducts question answer session on basic knowledge.
- Remedial courses are conducted to strengthen learning capacity of slow learners.
- Advanced learners are guided for Professional Courses such as C.A, CS, CMA, MBA and Competitive exams like UPSC, MPSC etc.
- English speaking courses are conducted for the students who are weak in communication to improve their communication skill.
- Advanced learners are encouraged to carry out Research work and Publish research paper in Journal. Also asked leadership work in various activities.
- Advanced learners are encouraged for NET / SET Exam for lectureship.
- College encouraged students to participate in intercollegiate online webinars, intercollegiate competitions as per their skills.
- The Reference books and guiding materials are provided to the students who are preparing for professional & Competitive Exam.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1192	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Institution adopts student centric teaching, learning methods for enhancing learning experience of students in following ways.

- In the academic year 2020-21, Teachers organizes online workshops, online Essay Competitions, online Business Quiz, online business Plan competition, online Book Reviews & Webinars on the contemporary issues to encourage the students for self-learning.
- Posters & Charts are prepared & displayed to give visual effects to the knowledge & information.
- Online Power point presentations method is used by teachers.
- Some department follows Group Discussion, Case Studies, Role Play method to make learning student centric through online mode.
- Accountancy department of B.Com asks the students to solve University Question Sets for

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response:

The education system of academic year 2020-21 was majorly based on online mode due to lockdown/ pandemic situation.

- Teachers took their online lectures through google meet or zoom etc.
- Teaching materials or lecture note sent by teachers on google class or whats -app groups.
- Teachers suggests you-tube channels to be followed by students, also shares video links with student groups.
- Online PPT competitions, online elocution competitions, Quiz Competitions were conducted by all departments.

- Power point presentations are used by professors to explain important topics, almost every department undertake Power point presentation competition to enable students learn through it and become techno savvy.
- E -books suggested by University of Mumbai are also shared with students.
- Webinar was conducted by college on New Education Policy.
- M.Com students ask to use Shodhganga for study of different research thesis.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

345

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Response:

Mechanism of internal assessment is transparent and robust in terms of frequency and variety.

- The College adheres to the guidelines laid down by University of Mumbai with respect to frequency of internal assessment which is once per semester in present 75:25 pattern at UG (BMS & BScIT) and 60:40 pattern for PG.
- This year university asks to conduct online examinations. Accordingly Examination committee prepared the online-examination plan along with the academic plan at the start of the academic year.
- The tentative dates were announced to the students by the teachers. To maintain transparency, the prescribed online exam schedule, rules and regulations regarding online Exam process, methods of evaluation, declaration of results and other exam related information is conveyed to the students through the whatsapp group of students.
- Before conducting actual test , college conducted mock test for orienting students about online exam pattern.
- The First Year students are oriented through welcome meetings.
- Periodic instructions related to examinations and evaluation received from the university is communicated through display of circulars on notice boards and class announcements and through whatsapp groups.
- The liberty for conductivity of internal Examination is given to the heads of departments in accordance with academic calendar.
- The evaluation is done by dept. & marks are submitted to Exam Committee.
- The online internal examination schedule is prepared by respective department and intimated to the students well in advance.
- The portion of the syllabus to be assessed during the internal test is also communicated to the students by subject teachers.
- Some subject teachers gives question bank to the students.
- The question papers set by newly recruited teachers are scrutinized by the Head of department.
- The examination room is under CCTV surveillance.
- The College adheres to University guidelines and incorporates variety to make the process robust.
- The written test comprises of objective questions and

concept based questions.

- The written test is replaced by online assignments/ project work on various social issues in case of Foundation course.
- The assessment of Research project at M.Com, BMS & B.ScIT include online evaluation by Internal guide.
- There were online and offline practical for IT, Chemistry, Physics, Botony and Zoology through which the performance of students continuously evaluated by subject teachers.
- Apart from university norms, Additional Class Test, Surprise Test & Class Feedback are taken to monitor their performance.

File Description	Documents
Any additional information	View File
Link for additional information	http://plshroffcollege.com/2021/06/28/regular-results-2021/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

There is a mechanisms to deal with examination related grievances in time and in an efficient manner through administrative office and Examination committee.

This year university created clusters for conducting various online-exams smoothly. As per the rules of university and guidance of Cluster College i.e Bordi College , all examinations conducted through online mode by the institution.

Schedule of Exam-

Time Tables of college A.T.K.T. examinations are scheduled in such a way that they will not clash with University Exams.

But still if any clash appears, College ATKT examinations are rescheduled.

On some occasions an additional ATKT paper is set to allow the student facing the clash to appear separately.

Any discrepancy reported by the students is immediately resolved by the College administrative staff in consultation with the

University examination department.

The College ensures that no student writes two examinations on the same day.

Question paper:

In case of errors in e-question paper like misprint, incorrect question number, incomplete question etc. are brought to the notice of examination committee which informs the concerned paper setter / University Control Room and necessary action is taken. If there is network issue for students institution consider the problems of students and the time loss is compensated by giving extra time to students.

Unfair means: Any malpractice in examination hall is reported by the junior supervisor to the senior supervisor. A formal report of the case is prepared which includes a statement from the defaulting student and the junior supervisor and forwarded to the Unfair Means Enquiry committee. The committee gives an opportunity to the student to be heard. Action is based on the hearing and the guidelines of the University.

Moderation: As per the University guideline, moderation is applicable for subjects wherein the number of students is more than / equal to 100. The moderators are appointed from other institutes having more than 5 years of experience. In case of non availability of external moderator H.O.D. are appointed as moderators. This ensures reduction in grievances.

Additional Examination:

If First year and Second year students are missing regular exam on account of NSS, NCC, Sports, Cultural events, medical ground or any other justifiable reason, additional examinations are being conducted as per the university guidelines to avoid the academic loss of the students.

Revaluation:

Students can apply, for Verification/revaluation and / or photo copy of the answer paper for all theory, practical and internal examinations. In case of university examination, the students apply to the University through the Principal. In case of college examinations, it is time bound and outcome is notified within 15 to 20 days, ensuring that the student does not lose a term. The

statement of marks is revised after revaluation if the change in marks affects result or grade.

Recounting of marks on each answer book is done to minimize student grievances. Discrepancies if any are conveyed to the examiner and correction in marks is incorporated.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- Program Outcomes, Program Specific Outcomes and Course Outcomes are well defined and communicated to teachers and other stake holders directly by stating the outcomes on college website and through HODs of the departments. Subject teachers also inform the course outcome to the students in their initial lectures.
- Program outcomes are displayed in the college porch also. Program Specific Outcomes are maintain in the departmental files and displayed in the concern departments.
- Program outcomes are printed in the prospectus, Course outcomes are framed by the respective teachers and are conveyed to the students in the beginning of the semester.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://plshroffcollege.com/about-plsc/#progrmoutcome
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Response:

- The College follows examination and evaluation pattern prescribed by the University of Mumbai.

- Performance of the learners in semester end examination is considered an important indicator of attainment of Project Outcomes.
- Evaluation process involves a combination of techniques specified by Board of Studies and enhanced by the College based on PSOs and COs .
- The attainment of POs, PSOs, and COs are also evaluated through Periodic test, Participation of students in competitions etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://plshrhttp://plshroffcollege.com/2021/06/28/regular-results-2021/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

300

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://plshroffcollege.com/2021/10/06/exam-results-aqar-2021/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://plshroffcollege.com/sss-feedback-report-2020-21/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

Nil

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Eco system for Innovations: Institute is having separate R&D committee. The R&D committee comprises of faculty members & HOD's from various departments of the institute. This committee oversees the smooth and efficient coordination of research and development activities in the institute, thus fostering overall growth. A senior faculty heads this committee in the capacity of (R&D) dept head, with the principal presiding over. Details of R & D Committee:

Sr No Name of the Faculty Designation Position
1 Prof.Dr.Suchita Karvir Vice Principal Head of the Committee
2 Dr.B H Bari Faculty Member
3 Prof.P S Raut HOD -Department Of History Member
4 Prof.Gauri K Datir Vice Principal Unaided Member
5 Prof.Dr.Vanashri Phalake HOD- Department Of Marathi Member

Objectives : To organize research promotion events like conferences, seminars, workshops, invited lectures, webinars. To motivate faculty for doctoral and post doctoral research.

To encourage faculty to undertake research projects in thrust areas like Commerce, Mangement , science and technology with funding from various national and international agencies. To promote research publications. The Roles and Responsibilities of research monitoring committee are: Take up appropriate problems of the industry for finding solutions through R&D projects assigned to faculty and students. To arrange brainstorming sessions through talks by eminent personalities from industry, R&D organizations and institutions of repute for the better understanding of research methodology and practices currently followed. To support faculty for delivering talks at different events and conducting workshops, training programs, seminars etc. ? To motivate students for presenting papers in National and International conferences and projects in competitions and exhibitions like AVISHKAR at university level. Interdepartmental / collaborative work to be encouraged. To monitor progress of the research and development activity.

Entrepreneurship Development :

To promoting An Entrepreneurial Mindset and environment, institution is continuously promoting and encouraging students by

arranging Guest lectures, group discussions, sending students for various seminars, symposiums etc that helps forging a relationship between the industry and the institution and also develops an atmosphere for start ups. Individual department interacts with industry to ascertain its needs to fill the gap in curriculum. The gap is filled by arranging workshops addressed by industry personals. Industry institution relationship works in the following areas: Industrial visits for students and faculties. Field and site visits of students. Faculty members regularly interact with the industry to understand functional challenges through applied research or students University or Internship projects. Project conceived by the students are used as case study in few industry. Expert lectures by industry personals for students. Conducting joint technical programs & events with industry. Programs such as Enthra- Fiesta", "Amhi Udyojika" "Annapurna Yojana", "Robotics workshop" etc are organised to foster and develop this Entrepreneurial skills amongst students and help them building their own start ups. We are about to formalise one Entrepreneurship cell wherein members from industry will also be included so as understand the practical aspects & loop holes in actually starting a business. An Entrepreneurship cell has been developed under the guidance of Chairman, Principal and Vice-Principal to develop a culture of innovation and startups which will produce budding entrepreneurs from the real rural area.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

Nil

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

Nil

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NCC, NSS, DLLE and WDC departments are functioning in the college with the objective of enhancing the social awareness of the college students, developing their leadership qualities, personality and creating environmental awareness. In the academic year 2020-21, the department organized Yoga Day, Tree Planting, Sanitation Campaign, Blood Donation Camp, Health Awareness, Environmental Awareness, Public Awareness Questions on Covid-19, Quiz Competition, Pledge, Various competitions as well as lectures on various enlightenments. This initiative created interest in social work among the students. Following the motto of these Departments Unity & Discipline, Not me but You, To reach to Unreached these qualities of discipline, motivation to live for others and integrity are developed in the students.

This year, the Cleaning Campaign was launched in the college. Under this Activity cleanliness of the college premises, beach cleaning as well as increasing solid waste, waste management as well as plastic waste management. The students are becoming aware of the habit of cleaning, managing household waste as well as avoiding plastic items.

Given the background of the Covid period, everyone seems to be aware of how much oxygen we need. The tree planting program was implemented by this department to further increase this awareness among the students. The students planted trees in their respective areas and accepted the responsibility of growing them. College students affection by donating medical and herbal plants under the Green Initiative. In order to create health awareness among the students,

The college organized a blood donation camp in which a total of 71 blood donors donated blood. Students, faculty and teaching staff

of the college actively participate in donating blood. Some Competitions like quizzes were conducted by various departments of the college with a view to make the students aware of Covid 19 and we need to take care of covid 19 and how it spreads. Our Students help the PHC on Covid 19 Vaccination for People.

The students also participated in competitions such as poster making, essay competition, rangoli competition, slogan writing competition. As well as making masks keeping in view the social commitment and giving it to the needy.

These various initiatives taken by the NCC, NSS, DLLE and WDC department create social awareness among the students as well as awaken the sense of national unity among the students by recognizing the need for social commitment. Various lectures were organized through various national days, national anniversaries and national celebrations and through this, work is being done in the colleges to inspire the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

623

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

Nil

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution provides appropriate facilities according to the needs of the various courses as and when necessary. For Curricular and co-curricular activities- Classrooms-17 (smart classroom - 01 and LCD projector-04), Auditorium-2, Laboratories - 4, Girls common room, Auditorium, Assembly hall. Open air stage for cultural activities, Sports, NSS, NCC staff common rooms, store room etc. Every laboratory is provided with the necessary equipment and apparatus. In teaching learning process - posters, models, e-material and educational videos has been provided. Thin client technology used in BSc IT lab as well as individual PCs also available for CAP with UPS facility. Raspberry Pie kit available for the BSc IT practical's. Instruments for the Physics lab also

available for teaching learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The major facilities introduced in college campus due to active IQAC and CDC involvement and suggestions.

1.Sports Facilities :

The college has taken major initiatives for the enhancement of sports facilities. Facilities related to Indoor and outdoor games are provided through gymkhana. Our college is blessed with beautiful natural surroundings and large playground, which is used for annual sports activities as well as provided for inter-school / college, state, national level sport events.

Indoor game facilities in gymkhana are :

- Carrom (3 boards)
- Chess (7 boards)

Outdoor game facilities on campus are provided for sports :

- Short-put (Girls) - 2
- Short-put (boys) - 2
- Javelin (Boys) - 1
- Javelin (Girls) - 1
- Discus (Boys) - 2
- Discus (Girls) - 2
- Cricket kit - 1

The college has established Yoga cell.

Following are the yoga instructors:

1.Mr.Sudhir Bhandwalkar (Sport Director)

2.Prof. Prerna Raut

3. Dr. Vanshree Phalke

2. Cultural Activities :

To inculcate a sense of traditional and cultural values our college organizes various cultural events like fine arts, singing competitions, poster competitions, dance competitions etc. our students are participating in various intercollegiate/university level competitions and bringing accolades to the institutions.

During 2020-21 due to CORONA pandemic campus activities could not be conducted but some competitions and events were organized in online mode.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.19

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our library is housed in an area and measuring 2500 Sq.Feet. It has reading Hall for students and staff.

- The library is partially automated with SOUL 2.0
- The software has additional features such as members photograph can be seen while issuing the books. Book reservation facilities, the status of books such as withdrawn/writeof/ damaged are made available and it is easier to locate.
- Library management system as recommended by UGC is installed.
- Data Entry of 17087 books has already been done and the work is in progress
- 25097 Books are available in the library.

Internet facility is available for students and staff.

Our library is membership of INFLIBNET N -LIST under which 6000 + journals and 30 lakhs + e - Books are available.

Book bank Facilities available for the students.

Special collection on competitive exam .

Sr. No.

Physical Description

Remark

1

Name of the ILM Software

SOUL 2.0

2

Nature of automation (fully or Partially)

Partially automated

3

Version

Latest version / online

4

Year of Automation

2011

5

Purchase amount and software

35000

In the library 6 computers with 50Mbps leased line, Power backup facilities are available. The details of computers are as follows

Sr. No

. Particulars of work

Number of Computers

1

Library OPAC for Users

01

2

Circulation of books

02

3

Library Administrative Work

01

4

Network Resource Centre for using database

02

Total PC 's

06

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.34

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities provided by our college are as follows:

- The entire campus is brought under CCTV surveillance from 2015 and is accessible at connected level.
- Library is partially automated and uses SOUL2.0. Integrated

Library Management System.

- Computer Laboratory has Internet Connection with LAN facility.
- In IT Lab Thin Client PCs as well as Desktop PCs are available with higher configuration and updated and maintained periodically. UPS also available for backup.
- Additional Computers have been provided in 2017-18 and Thin Client Technology also extended.
- Computer Lab is enabled with Projector facility.
- Wi-Fi facility provides to Staff Members.
- IT facilities comprises of 4 laptops, 36 computers loaded with licensed application / customized software's, Quick Heal Antivirus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.97

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The strong academic foundation of our college is well supported by well-structured established system procedure. Our college being strategically located near beautiful serene sea shore, it is identified as one of the best Eco friendly college in the area. Includes various aspects, but a strong legacy being one as we are 110 years old society. The presence of such an educational institutional in our rural area like chinchani has helped developed the overall socioeconomic structure of the village. The college keenly follows the policies systems developed over the years. The support facilities at P.L.Shroff College includes : Physical, Academic and support facilities such as Classrooms, ICT Classrooms, Laboratories, Computer Laboratories, Library, sports Room etc. are maintained and optimally utilized. The Use of Laboratories and Class Rooms is regulated according the timetable and accomplished syllabus in time. The responsibility of regular cleaning and maintenance of the rooms, laboratories and common spaces etc. is entrusted to support staff. Their duties are allocated at the beginning of the academic year. A Computer expert is specially appointed for supervising and maintaining all ICT related equipment and issues. All Library books are carefully stored in the cupboards with transparent glass display. Different Magazines also displayed and issued by the students. Library also conducting some seminars and also providing facility to success Govt. competitions like MPSC, UPSC etc. Sports Dept. is one of the important enthusiastic dept. of any college. It helps in imparting character values according to sport Development organization. Playing sport can help teach honesty, team word and fair play. Learning to follow rules respecting team mates, opponents can also

be useful. We have dedicated sports room, gymkhana, fully equipped with sports facility and instruments tools. Various state level/national level competitions are organized on our spacious playground. Students also motivated to participating intercollegiate sport event as well as represent our college at various levels. Drinking water facility is maintained and updated periodically. Similarly toilet facilities are maintained for ensuring cleanliness and hygiene especially for girls students. The expenditure incurred for maintaining all these facilities is pre-sanctioned by the management CDC after discussing it with the concerned heads. Security of college campus is well secured and safe as the management has hired security personnel from security management system. Discipline, Safety security is at most important to maintain harmonious environment in campus and one of our top priority.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://plshroffcollege.com/about-plsc

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

411

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

43

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

43

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

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File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

Nil

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

19

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution forms "Student's council" as per the provisions of section 40(2) (b) of the Maharashtra University Act, 1994 and 2015. According to this act, members of the Student's Council are selected based on their academic performance during the previous year. The selected representatives of the council elect by the college level according to university norms. Due to CORONA Pandemic college could not arranged any cultural/sports activities in the College. Our students couldnot enter physically in campus but they run sevral activities virtually. The composition of Student's Council is as follows: Principal, Vice Principal, Teacher In charge of NCC and NSS programme officer from among the staff members. It also comprises of one student from each class with the academic merit at the examinations held in the previous year and engaged in full time studies in the College (nominated by the Principal), one student each (nominated by the Principal) showing outstanding performance in NSS, NCC and DLLE Activity. The function of the Student's Council is to maintain overall discipline on the campus, works as a facilitator between the Students and the college administration and coordinate all the extra- curricular activities, annual department and institutional festivals of the College. Student representation and participation has been an integral part of the academics as also of the variousactivities of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

Nil

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni Association in the college. In this year, 2020-21 institution has registered alumni association, Our Alumni Association is active since last many years. The institution intends to make sure that the association contributes to the development of the institution in the best possible manner. Due to the efforts made by our teaching as well as non-teaching staff of establishing communication with our present as well as past students, even the alumni are in regular contact with the college through various social networking sites. As our college is situated in Chinchani village, we get locational advantage i.e. some of our alumni are local businesspersons, they help the college by providing goods and services at a reduced price, thereby indirectly giving financial support. The institution also invites alumni who are well established in their particular fields

and honor them for their achievements in events like Annual Prize Distribution, where they get a chance to share their journey with the present students and inspire them.

Self Study Report of CHINCHANI TARAPUR EDUCATION SOCIETY'S SHRI PURSHOTTAMDAS LALDAS SHROFF COLLEGE OF ARTS AND COMMERCE - The institution also organizes "ALMA MATTERZ" event with the help of BMS department to engage actively with the alumni. The alumni shares its knowledge and experience with the students, which helps our students to develop technically and know more about various career opportunities available. The departments of BCom, BA, BSc. IT and BSc also take help from their alumni students to inform the present students about the various job opportunities in the various fields they are currently working in. Also, our NCC unit had arranged for an Ex Cadets and Parents get together program on 12th December, 2015 with the motto of creating awareness about social responsibilities, to bring together Ex Cadets and current year NCC Cadets, to share their views, and to exchange their ideas as well as experience with each other. The BMS department of the institution had arranged for alumni meet "Reverence" in the year 2014-15 in which all the BMS alumni were invited and were honored for their various achievements in different fields. The alumni students also contribute financially by giving contributions for different facilities and provisions such as providing ICT tools, payment of fees of economically backward students, water cooler etc. The alumni students also contribute by donation of books to the various departments of the college so that they can be given to needy students. We are assured that the association is playing a significant role in enhancing the quality of the institution and to build a self-motivated and continuing relationship with Alumni to facilitate greater collaboration and connection for mutual well-being and progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To groom cultured citizens with global competency, quest for excellence and technical expertise who will contribute in developing bright image of the nation in international arena.

Mission: This College is being located in real rural tribal area, its mission to impart higher education to each and every individuals residing in and around Chinchani village covering almost 50 villages irrespective of caste, creed, religion and language.

Mission statements

Our College being run under the CTES society has a clearly defined organizational structure for the optimum and effective decision making and its implementation. The Vision, Mission, Goals and Objectives of the institution reflect the nature of governance, perspective plans and participation of the teachers in the decision making bodies of the institution.

Our institution is committed for the empowerment of under privileged tribal and rural students by imparting them higher education. Our aim is to develop interests, attitudes and skills that would enable our rural and tribal students to foster all round growth and development.

WE believe in practical's oriented studies & demands to create a global citizen. Global competence is being cultivated among our students through manifold of activities and programs like---industrial visits, Placement drives, Workshops, Seminars, Business festivals, competitive exam guidance, career counseling etc. Our college emphasizes on the use of ICT-based teaching and learning techniques to facilitate the acquisition and absorption of knowledge among our students so as to enrich our educational system. A sense of involvement for the cause of national development is also generated among our students by means of NSS, NCC and DLLE activities. Besides all these, our foremost priority is to inculcate the basic human values among our students so as to enable them to develop as intellectually alive, morally upright, socially responsible citizens with a positive attitude, ever ready for continuous personal and professional growth.

To ensure effective governance the institution has a Board of Management and several committees like the College Development Committee, IQAC, admission, examination and several departmental associations etc. In keeping with the Vision and Mission statement, our institution focuses on Quality Policy for which periodic meetings and face-to-face interactions with the management, administration and teaching staff members are held. These meetings enable the management, employees and administration to establish an effective means of communication and implementation of the quality policy and plans. The college functions in compliance with the directions and norms of the statutory bodies- UGC, Government of Maharashtra and University of Mumbai.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Shri P.L. Shroff College, Chinchani encourages and motivates a culture of decentralization and participative management by involving staff members in a number of administrative roles.

Prior to the CDC, LMC was formed as per Maharashtra university act 1994 and it existed for two consecutive years i.e from 2014 TO 2016. the local management committee meetings were held twice during an academic year and it evaluated the progress of the college on a regular basis and provided guidance & direction for constant improvement in ensuring higher standards of education in the college.

College Development Committee of College was formed on 22nd September 2017. The CDC meeting is held four times a year and makes recommendations for improving the standard of teaching in the college. It deals with the preparation of an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and Enable College to foster excellence in curricular, co-curricular and extra-curricular activities. It decides about the overall teaching programs or annual calendar of the college as well as review of the self-financing courses in the college, if any, and make

recommendations for their improvement.

The annual financial estimates (budget) of the college is discussed in the CDC meeting and presented before the management for approval. The CDC also plan major annual events in the college, such as annual day, sports events, cultural events, etc. The prominent roles played by CDC of our college are as follows:

(a) To discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations.

(b) To frame suitable admissions procedure for different programmes by following the statutory norms.

(c) To recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college or institution;

(d) To consider and make appropriate recommendations on inspection reports, local inquiry reports, audit report.

Parents Teacher Association: PTA of the college was formed in the academic session 5th Jan 2019 and is supposed to play an essential role in efficient functioning of the college. There are 5 representatives from the parents including, president, secretary, in the PTA committee. There are 3 members representing teachers in the committee including the secretary of PTA. The PTA is very active in giving all kinds of support and assistance towards the development of the college. It conducts regular meeting to discuss matters relating to the progress of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Academic calendar:

Based on the Mumbai university academic calendar, our college

prepares the academic calendar at the beginning of every academic year for effective planning of annual activities. The academic calendar provides dates of student's admission, commencement of the academic session, duration of semester, final semester examinations, forthcoming events, vacations and dates of important curricular and extracurricular activities etc. Academic calendar helps students and faculty members to orient in the right direction. The academic activities of our college are strictly adhered to the academic calendar. The college ensures student centric approach that fosters a learning environment which nurtures exploration of various skills and critical thinking among students

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://plshroffcollege.com/wp-content/uploads/2021/09/Academic-calendar-20-21.docx.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organizational structure of the institution including governing body

Management: Our College is managed by CTES Trust, which has its own Board of Management to take care of various educational institutions run under it. However, the administration of Shri P.L. Shroff College is the responsibility of the Principal who is directly accountable to the parent body. The Managing Council of CTES Educational Trust controls and plans the finance and approves the schemes of development.

Principal : The Principal is involved in overlooking the implementation of the plans of the College. She ensures that regular day to day operations are properly conducted, through feedback from conveners, teaching and non-teaching staff.

Administrative Setup: The Office superintendent, head clerk and jr. clerk are appointed for the office related works. Peons and lab attendant also assist them in carrying out the college related

work.

Heads Of Departments: The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically in their respective departments.

Service Rules and Promotional Policies: Institution follows services and Promotional Policies rule setup by the government of Maharashtra for aided staff.

Appointments: The aided staff are appointed as per the norms of govt. Maharashtra, UGC and Mumbai university where as unaided staffs are recruited by the management of the institute.

The plans and policies of our college are implemented through various committee formed.

These committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans.

SR. No. Committees Roles

1 College Development Committee :It deals with the preparation of an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and Enable College to foster excellence in curricular, cocurricular and extra-curricular activities.

2 Internal Quality Assurance Cell IQAC is established to ensure quality improvement in the field of academics, planning and administration of the institution. The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms.

3 Examination Committee The main function of this Committee is to carry out examinations, publish results and award certificates (provided by the University and Institute) to the students who pass the final examinations.

4 Unfair means enquiry committee This committee is framed to take actions against students caught in teaching in examination and using any kind of unfair means.

5 Library Committee It deals with the formulation of policies and procedures for efficient use of library resources, develop

collection of reading materials useful for various courses, printing of ID-cards of students and teachers, purchase of books, journals and periodicals etc.

6 Women Development/Grievance Cell I:t works for maintaining and strengthening the status of women as well as creating awareness of feminine potential.

7 Anti-Ragging Committee The functions of Anti-Ragging committee is to keep a vigil and stop the incidences of Ragging, if any, happening / reported.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Realizing that satisfied employee is an asset for the institution and can make the College a productive place, the Management has instituted some incentive measures in place for the Teaching as well as Non Teaching Staff, besides the salary package.

There is facility of financial aid against salary advance for both teaching and non-teaching staff. Grant-in-aid faculty appointments prior to November, 2005 are eligible for pension benefits on retirement whereas, faculty after 2005 are covered under DCPS Scheme. GPF, Gratuity benefits for aided teaching and non-teaching staff. Leave encashment are availed by the aided-non teaching staff as per University norms. For teaching staff, financial support is provided for attending Conferences, workshops and Seminars. College also gives "Diwali Bonus" to the un-aided teaching and non-teaching staff. College also provides funds for organizing seminars, workshops and value -added programmes in the college that play a significant role in faculty development and empowerment. There is a provision of maternity leave for female staff. Paid Maternity leaves to the women employees, for a period of 90 days. The aided teaching staff members are eligible for availing Casual Leave of 15 days and medical leave of 20 days/year (Half Pay Only). Non-teaching staff gets Casual Leave of 08 days/year , EL of 30 days per year and medical leave of 20 days(Half Pay Only) .

Vacation leave for teaching faculty as per university norms. On duty facility for attending workshops /conferences/seminars. Felicitation of teachers qualifying exams like NET during Annual Prize Distribution. Spiritual awakening initiatives by our college for teaching and non-teaching staff such as "Rakhi celebration". Brahma Kumaris Centre Incharge tied Rakhi to all the teaching and non-teaching staff and gave them the Godly message and sweets as a part of the celebration. . Medical reimbursement facility is available for Grant-in-aid staff by the Government of Maharashtra. Financial assistance during medical emergency for College staff. College provides uniforms to non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

This is systematically carried out to assess an individual staff's performance and productivity. It helps in organizational improvement too. It has assisted in guiding, counselling, planning and training. Appraisal has been carried out to realize the pre-set goals. This is done on an annual basis.

The performance of the teaching and non-teaching staff is assessed through the Annual Performance Appraisal System.

Every academic year the API-PBAS forms are filled by all the faculty members. All these forms are then

submitted through head of department to the IQAC. The faculty performance is assessed by the IQAC Coordinator and the Principal on the basis of API and PBAS forms and necessary action is taken for the improvement.

For CAS promotions PBAS forms and API score of faculties is assessed and verified by IQAC. It is later on forwarded to Mumbai University for further procedures.

Non-teaching staff fills the confidential report proforma and it is checked and verified by the Office Superintendent. The confidential report is then submitted to the Principal for the final evaluation. If there are any adverse remarks then it is shown to candidate and asked for clarification.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal and external audits are done regularly in our institution. The college has a well defined financial audit system. Audit is conducted at the end of each financial year. The auditors visit to college at regular intervals, they verify all financial transaction with the supporting documents and approval of proper authority for each financial transaction. The financial transactions are accounted in Tally 9 by the college. Our college has appointed a statutory authority Sheth Doshi and Associates, Mulund (west), Mumbai as external auditor and the appointed company conducted audit for every year for the period of last five years i.e from 2014-2019. Audit is conducted in accordance with the Auditing standards generally accepted in India. They plan and perform procedure to obtain the reasonable assurance about whether the financial statements are free from material misstatements. Along with the audited statement, audit reports are also available for verification. The institute has also appointed Mr. Akshay Parekh as an internal auditor. The Internal Audit provides us an assurance that our institution's risk management, governance and internal control processes are operating effectively and deals with issues that are fundamentally important to the survival and prosperity of our institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our College takes every possible effort towards resource mobilization and generating funds beyond the salary grant received from the Government of Maharashtra and revenue generated from the self-financed stream. The college accounts department prepares an annual budget estimate which is discussed in the CDC meeting.

The major source of funds is through the collection of tuition fees from the students.

Tuition fees have two types of components. There are students who pay directly to college and for those who are entitled to get fee reimbursement in the form of scholarship from government of Maharashtra, government releases to the college after verifying the eligibility of the student.

All the tuition fees are collected yearly. The fees collected from students is utilised in payment of salary of the faculties of self-financed courses. All major financial transactions are accounted using Tally 9 software by the Finance and Accounts Department.

Proper records are maintained for the expenditure incurred and are submitted to the scrutinization of the auditors during the auditing sessions.

All the financial transactions and related statements and books of accounts are duly audited at the end of every financial year (Apr - Mar) by the chartered accountants of the firm Sheth and Doshi association.

The funds are utilized for approved academic expenses and

administrative expenses as per the norms laid down by the authorities in a fair and transparent manner.

Besides proper and effective utilisation of funds for the constructive purpose and for the well - being of the institution and the student community, we also pay massive attention towards optimum utilisation of resources available in our institution.

We do maximum utilisation of our classrooms by using them on shift basis for teaching various subjects of different courses. Open Air Stage: All the cultural events and programmes are conducted in the open air stage. Events related to Annual social gathering are conducted on this stage. Provisions are made for sufficient quality daylight in our classrooms through dome structures installed on roofs. The natural light helps in better cognitive development among students. We have a conference hall where various programmes like Seminars, Guest lectures, Workshops etc. are held. We have a big playground that is used for sports related activities as well as by the NCC cadets for their drill and practice. There is also a natural exhaust system mounted on roof of our classroom for proper air ventilation. Optimal utilization of infrastructural resources and facilities is ensured through: Classes conducted on Sundays. Yoga Instructor are available for Staff and Students. College ground is used for organising national day's celebration like Independence Day, Republic day and other social development programmes of villagers in vicinity of College.

Expertise of retired staff sought for policy making. Rotation of teaching staff in different departments ensures tapping of their full potentials.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) was established in this college on 22 May 2004. The Internal Quality Assurance Cell (IQAC) helps the institution to maintain and enhance quality of education. It monitors the academic quality regularly.

The prime task of IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institution.

IQAC works towards the internalization and institutionalization of quality enhancement. To ensure efficient functioning of IQAC, coordinator of the IQAC shall interact with various functionaries for effective implementation of IQAC and apprise chairperson of IQAC from time to time for the progress..

The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. The quality assurance processes, with regard to academics, administrative, are the integral part of the institutional policy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Offline to online Learning/blending learning:-

Covid-19 situation has forced education systems to find alternatives of offline leaning or face to face interaction to online learning. As per university guidelines college decided to move virtual learning/e-learning .Online learning/Digital learning was a bit challenge for rural area students/Teachers. In initial period faculty started teaching with some online tools like...Whatsapp group, Google class room and flipped classroom for providing e-content to students. Initial time was very challenging for student as well as teachers, Teachers arranged some innovative program for students like Mask making, slogan writing and sharing lockdown stories and teachers arrange doubt clearing in special sessions in a live format using ZOOM and Googlemeet for motivating, and spread positivity among students. During initial period of lockdown, teachers updated their teaching area with new technology by attending some FDP programs like-- Offline to online learning/blended learning, e-content delivery, video making, Online Quiz/certificate generation programs and proper use of ICT tools

for effectively teaching/learning for e-learning. Developing strong attitudes towards learning can help students to overcome some of the potential challenges posed by online learning such as, remaining focused during online classes or maintaining sufficient motivation. During Pandemic, all the exams both Internal and external was conducted online mode as per the university guidelines. Teachers' training program were also arranged by college about the use of digital resources for pedagogical practice. we are located in rural area and most of the students are coming from interior where availability of smart phones and laptops was a huge challenge before us, conducting online exams, vivas, lectures, programs were a huge task in spite of these college conducted teaching/learning method and exam smoothly.

■ Extra curricular activity:-

Across the world, people told that to stay at home and practice 'social distancing', hand washing and use mask in the wake of the global corona virus pandemic, and also it was collapsing the various economic, educational, and social activities across the globe. Social distancing does not mean social isolation. Life in lockdown was very difficult. In this time it was important to balance students studies with other activities to keep them motivated and look after their mental health. Initial period of lockdown when "janta carfew" was announced teachers to interact with students and start some interaction with online mode and spread positiveness among students.

- College has changed way of approach no matter even if it is a pandemic, college started online/offline activities. College used online platform for creating awareness and We're proud of our chairman, Teachers and students who came together and conducted " National Webinar on "COVID-19-Challenges and Opportunities In Higher Education" our college started multiple campaigns to help society for normalizing their life and to educate community in this period. Its a prime responsibility of college to create awareness of this virus among people. College started activity such as ...Download and training program of Arogya Setu App and, share helpline no's of Doctors in case of Emergency and the BOOKLET published by C.T.E.S it also shared with community. Online Activities included..... Online yoga program, Quiz competition, lockdown stories, and spread covid-19 awareness videos, Mask making, Blood donation camp and clean college campus by NSS students, online certificate

courses which is free for students also shared by faculties of college to improve their skills and knowledge and keep busy in lockdown period. Various program conducted by college students for creating awareness among society during lockdown .College campaign to promote health and safety included multiple posts to keep society up to date with all required information on COVID-19. We are still going to aware people and spread positivity through online/offline platforms till the time the situation gets better.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution has organised events and programs according to the policy and core values of the Institute which makes students and their parents aware and alert about various socio-cultural-economic factors, health awareness and career opportunities.

Annual Gender sensitization action plan to raise the confidence of Women: To promote gender sensitization through various programs such as Competitions, honour celebration, Guest lectures etc.

1. To create Health and hygiene awareness and follow up programs

2. To honor the courage of Savitribai Phule and inspire to the students.

3. To honor and promote Women entrepreneurs.

1. Online Poster Making Competition on the topic-Gender Awareness

2. Women's Day Celebration with Lecturer on Health & hygiene by Dr .Rupali Mhatre

3. Institute has honour the Women Entrepreneur in nearby area and promote their services to the society

4. On the occasion of 190th birth anniversary of Savitribai Phule we organized Online Essay writing competition on the topics- 1) Savitribai Phule : Pioneer of Women's Education in India. 2) Indian Social Reformer Savitribai Phule

Specific facilities provided for women in terms of :

- a) Safety and security B) Counselling c) Common Room

Any other relevant information

Institution shows gender sensitivity in providing facilities such as:

1. Safety and security:

1. Our College is under C C T V - Surveillance

2. Identity cards are provided to staff members and students to identify people.

b) Counselling : Students are been receiving counselling for various matters such as Health, Career, fair relationships etc.

Admission, College drop outs, Personality development and communication skills.

Behaviour Dynamics project is an initiative of unaided departments to understand and analysed the social,

psychological and physiological aspects of students which are the foundation stones around which their

personality gets developed.

c) Common Room : Boys and Girls common room , Separate sanitation facility is available in College premises.

File Description	Documents
Annual gender sensitization action plan	http://plshroffcollege.com/wp-content/uploads/2021/10/gender_equality_and_sensitization.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

RESPONSE : Reduce, Reuse & Recycle

- **Reduce** - Reduce the amount of garbage generated. Alter our lifestyle so that minimum garbage is

generated.

- **Reuse** - Reuse everything to its optimum utilization after properly cleaning it. Make secondary use of

different articles. Best out of Waste are created. And such things taught to students also through the

organisation of Competition.

- **Recycle** - Many times Institution organising the events in which paper bags are made and distributed in

surrounding areas propagating the message " Don't use plastics".

1.Solid Waste Management : Reusing the stationary waste under which the NSS students are

encouraged to prepare new handmade notebooks by using waste stationary and such books are

distributed to the students of Ashram Schools of Dahanu area.

Solid waste management is properly done on regular basis by the housekeeping staff like disposal of

garbage, selling of old news papers , reuse of old stationary etc.

The students are motivated to adopt eco-friendly practices pertaining to waste management, hygiene and

cleanliness. The students are also encouraged and mobilized for green practices and waste management

through the initiatives taken by NSS, NCC and DLLE.

2. Liquid waste Management : Liquid Waste is managed through sewage system.

3. E-waste Management : The unused or damaged computers/electronic

gadgets are collected from

different locations of the campus. Some computers are repaired ,reused and some of them are discarded as

they become redundant.

4. Hazardous waste and radioactive waste management : No hazardous Chemicals are generated hence we still not prepared any such system.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution has always organized its activities with inclusive by including nearby local community, Various Mandals and clubs such as Rotary Clubs, Lions Club. Omkar Mitra Mandal - Chinchani, Cricket Club Chinchani, Bramhakumari Vishwaavatsaslya Sangha - Boisar, Vangaon Police Station, PHC Chinchani etc.

Objectives are to create awareness and acquiring support systems for the program. And association of other people make the sense of togetherness, and socioeconomic strengthen to the activity.

Swacchata Pakhawada - Institution organizing the cleanliness activity at College campus, ground and nearby surroundings. It's a creation of awareness of Cleanliness in society. Students doing cleanliness and perceived the importance of it.

Blood donation camps are organized in association with Activity - NCC & NSS AND Government of Maharashtra , Patangshaha Kutir Hospital, Jawahar Jointly

- Institution organizing Cancer Awareness Programs to spread depth details about it. Lectures of Doctors are being organized.
- Every year Tree plantation programs as a green initiatives with the help of Industry, Government Dept.,
- Institution Honoured : To the people those who are contributing to the society and passionate of social work.
- Institute is ever trying to inculcate entrepreneurship spirit in students by organizing Workshop on 'Entrepreneurship' and honouring the entrepreneurs. The year 2020-21 Institute honoured the women Entrepreneurs on the

occasion of Universal Women's Day

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Human Values and Professional Ethics

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students need role models in their lives who they can look up to and derive strength from during tough times of life. College students face their share of stress during their academic careers and a role model can help them to pull through. And there cannot be a better place to look at beyond our freedom fighters, social workers who sacrificed everything for the sake of this country and had seen some of the worst of life's struggles. We can learn about dedication, determination, hard work, perseverance, positivity and much more from these figures and they are no doubt one of the best role models till date.

Every year Institute is celebrating programs and events through which human values and professional ethics imbibe in students.

Punyasmaran of Late Shri. Purushottam Laladas Shroff - The honourable work of Shri. Shroff for village Chinchani and CTES. Institute is celebrating 17th July - Foundation Day of Shri. P.L.Shroff College in which newly admitted students of all streams are been oriented for the higher education. Prize distribution ceremony conducted of all T. Y pass outs whose result are out. College Editorial board publishes "KARYAVRUTTANT".

Lokmanya Tilak Jayanti - 1st August

History Department with NSS students celebrating Lokmanya Tilak Jayanti to focus the life of the Great Personality who did selfless long political Leadership, and worked for Indian Freedom

through Essay competition, Guest Lecture, PPT , Group discussions.

Hutatma Din - 14th August

History Department and the villagers, Grampanchayat members come together and to pay respect and gratitude to the freedom fighters of Chinchani. Hutatma of the area- Shri.Ramkrishna Karvir, Shri. Chintaman Bari, Shri. Ahemedniya Sheikh, Shri. Haribhau Pawar, Mangalda Shroff

Dr.Radhakrishna Sarvapalli - 5th September, Teachers Day Celebration - Teaching is the most prominent profession in the world. Teachers are known to shape the mind of youth without knowledge no one can exist in this world. Teacher imparts good value in children and turn them into responsible citizens. So, every year students celebrates Teacher's Day.

Mahatma Gandhi Jayanti : 2nd October - Institute organises Swacchata Pakhwada to celebrate Gandhi Jayanti. NSS, NCC, DLLE and other students participating in the various activities spreading message of Cleanliness through Rally, Poster Competitions, Cleanliness Competition, Sea Beach cleaning.

Dr. A. P. J Abdul Kalam Death Anniversary 15th October is celebrated as a Reading day in the Institute, to rejuvenate the habits of reading thoroughly in students in the technology age, where only whats app, Face book, Instagram reading are the charming habit of the students.

Dr.Babasaheb Ambedkar Mahanirvan :To honour and memorise the work of upliftment of downtrodden communities of India, intelligent work of drafting Constitution of India. Programs like documentary show, Special lecture on Dr. Ambedkars Exertion for India were organised by Library department.

Savitribai Phule Jayanti : Because of Honourable Savitribai Phule, Indian Women has achieved a lot in life. To salute to her efforts WDC department organised program.

Every year Institute celebrating the following programs

Sr. No

:Title of the programme/Activity

Date

- 1
Purushotam Laladas Shroff "Punyasmaran" 17th July 2014
17th July
- 2
Lokmany Tilak Jayanti - 1st 2014.
1st Aug,
- 3
Hutaatma Din
14th Aug
- 4
Dr. Radhakrishna Sarvapalli - Teachers Day -
5th Sept
- 5
Gandhi Jayanti -
02nd October
- 6
Kargil Vijay Diwas
26th July
- 9
Savitribai Phule Birth Anniversary
3rd Jan

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://plshroffcollege.com/wp-content/uploads/2021/10/human_values_and_professional_ethics.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Response:

Institution organizes celebrations of National and International commemorative days, events and festivals.

To make students a good and responsible citizens apart from the boundaries of Caste, region these days

and its celebration is important part of the educational life.

1. International Yoga Day : Every year Institute celebrates International Yoga Day on 21st June, as its first event of the year with full of energy and enthusiasm. All faculties and students participate in making this event a grand success. Through this a disciplined , healthy and energetic lifestyle inculcated in them. Due to Pandemic the event was with online mode.

3. Kargil Vijay Diwas Celebration : Through online lecture on Kargil Vijay Conquered which was inspiring to the students

4. Teacher's Day Celebration : 5th Sept, Teachers Day- to Memorize Dr. Radhakrishnan Sarvpalli birthday. Students organizes programs to express gratitude for Teachers .

5. Constitutional Day :To aware the students about our constitution, every year on 26th November, Institution celebrating Constitutional Day. On this occasion

6. Republic Day Celebration :26th January Republic Day celebration is with full of eagerness as whole village at ground with different programs and events. Awards and recognition is being given to the special achievers.

7. Women's Day Celebration : 8th March International Women's Day celebrated in Institute with programs Health Management and Confidence Building - Lecture by Dr. Rupali Mhatre

Honour of Women Entrepreneurs

8. Universal Water Conservation Day :Universal Water Conservation Day 22nd March is celebrated by conducting Poster making Competition , 10 students participated in the competition ,Topic was- Save Water

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.3.1 BEST PRACTICES :

7.3.1 Shri. Purshottamdas Laldas College of Arts & Commerce,
Chinchani

Title of the Practice : Conservation of Nature

Objectives of the Practice

Institute adopted Conservation of Nature as its best Practice from last many years.

Principles : 1. To make habitual to students to Conserve the Nature with self implementation.

2. To create awareness of Green practices in nearby area people through different programs.

The Context : Chinchani has got one of the best natural, beautiful, and non-polluted sea-beach on the west coast.

Nearby local area people are unaware regarding the preservation of it.

Institute with various ways such as Clean Beach Movement. To maximize use of natural resources and minimize use of artificial resources. Roofing Fan (Wind blowers) makes impacts on air and cooling in class rooms.

The Practice: Conservation of Nature is the Theme of our practice.

Institute keeping faith in efforts of human being in conservation of Nature.

Every year College organizing Swachhata Abhiyan - Swachhata Pakhawada -In it Institute organizing the following activities-

1. Activity of Cleanliness in Institute premises.

2. Cleanliness of Sea Shore.

5.Tree Plantation with Collaboration

6. Limited use of Electricity by use of natural light and wind in classrooms.

7. Use of Bore well water.

8. Conserved the trees of SURU and Ketki which maintain soil erosion.

Raising more trees by plantation programs. People can make valuable contributions by limiting the use of the paper. Limiting the use of vehicles as many students commuted to the Institute by walking option.

Limitations to the activities :

- Institute has to organize the above mentioned activities through framework of University of Mumbai through its extra curricular activities departments such as NSS, NCC
- Heavy rainfall in the area makes the scene critical.
- Lack of knowledge and importance of Conservation of Nature in nearby local area makes the scene complicated.

Evidence of Success:

1. Activity of Cleanliness in Institute premises.

2. Cleanliness of Sea Shore - NSS, DLLE, NCC girls units, boys units participated in the activity and sea shore is cleaned.

Problems encountered and resources required : In cleanliness activities 100% students can not participated due to their other activities and schedules. All students cannot get exposure of the activities.

Though the sea shore is cleaned by the students, as it is a natural soil it is again become unclean as per every tide of waves. And other people are not that much awared to keep the coast clean.

Tree plantation programs got success in initial period. When water levels goes down, it would not possible to alive them throughout the year and street animals makes problems to the growth of trees.

Cloth bags creation and distribution program got success, but it again depend on transmittable habits of people to whom to avoid plastic bags.

Notes: To fulfil various Government orders and Circulars, Institute is abide work on it through the programs. This Circulars is a form of Reminders to the civilize person to stick to the core values of life that is sustain the nature for the future.

It's a need of Institute to teach and train to the students for sustain and develop the Nature.

2. Title of the Practice :Women Empowerment -

Chinchani is the area where by profession people mainly people working in 1. Dies making and production of metal parts and components. 2. Fishery 3. Agriculture 4. Other economic activities such as shopkeeping, service in MIDC- Tarapur etc.

Objective of the Practice :

1. Creating and Developing a sense of self-worth, a belief in one's ability to secure desired changes and the right to control one's life.

2. Acquiring knowledge and understanding of gender relations and Ensuring women's participation in all walks of life.

3. To create awareness of self existence and realisations that accelerate women's empowerment and have a real impact on the quality of life for women, men, families and communities;

4. Identify key actions to address the financing gap for women's empowerment; Elimination of discrimination and all forms of violence against women and girl child

5 Providing information, knowledge, skills for self-employment.

The Context : Women's Empowerment Efforts to realize the full identity and power in all spheres of life Institute have been made efforts on a regular basis across the area and in the Institution. Institute organising programs viewing not only empowerment in the economic sense but also for issues of health, education, literacy etc.

In context of women, empowerment essentially refers to a feeling of awareness of one's own situation backed up with the knowledge, skills and information which could enable women to gain higher self esteem and facilitate their role as decision makers in the current patriarchal society where women have always been

subordinate to men.

The Practice: Empowerment of Women by all means and ways .

It has been analysed that ultimately the implementation of activities of Women empowerment like Appeal - Educate and Train for awareness of Health, Financial literacy, Entrepreneurship -Honour- Retain in a cyclical way.

Women Development Cell of University of Mumbai imposed various activities to the affiliated Institutes to uplift the women status.

Empowerment includes the action of raising the status of women through education, raising awareness, literacy, and training, self earning etc. Women's empowerment is all about equipping and allowing women to make life-determining decisions through studying the different problems in society.

Institution has organised the following programs and events to empower women.

- " Amhi Udyogika" - Women Entrepreneurship Activity - Honouring Women Entrepreneurs of Vegetable market, Chinchani
- Lecture on Health and Hygiene by Dr. Rupali Mhatre for Girls students
- On the occasion of 190th birth anniversary of Savitribai Phule we organised Online Essay writing competition on the topics- 1) Savitribai Phule : Pioneer of Women's Education in India.2) Indian Social Reformer Savitribai Phule

Limitations :

- It has been observed that women feel happy and satisfied in the situation given to them to live.
- They can not recognize the changing scenario of equality. Every program creates first stage of empowerment that is creating awareness.
- Most of our programs revolve around income and credit without hitting the social structures we are in.

Evidence of Success : Each program is having its own success as the students reflects their confidence and trust.

Women parents felt confident requirement for their wards and their

performances.

Students have assured for the acquiring the solutions for their health problems. Specifically, problems of Haemoglobin in blood and under weight.

Girls Students got support and counselling on individual issues of life.(such as career, education, affairs, physical health, stress of family problems etc.)

Problems encountered and Resources required -

- Relate to health issue -As health issues problems are of varied due to the upcoming habits of the students and parents, institute is trying to solve it.
- Students and parents of the area having lack of awareness of importance of higher education and its impact on life.

File Description	Documents
Best practices in the Institutional website	http://plshroffcollege.com/wp-content/uploads/2021/10/best_practices_of_college.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. Institutional Distinctiveness Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words

1.Celebration of National Festivals with nearby Villagers And students along with Institutions students and staff

2 Celebrated Birthday of Teaching and non teaching staff members

3 Kirtan kala Prachar and Prasar - through U Tube channel - prof. Dnyaneshwar Bhosle

4 In support of financially backward class students, the Institute

accepts the academic fees in form of

instalments. This eases down the burden of paying the whole amount at a single time as the Institute is in rural area.

1.The Institute resides at the beautiful costal line of Chinchani with a pleasant view of ocean. Which grants it cold and humid atmosphere throughout the year. The Institute campus includes a huge ground for the students. Due to such favourable conditions and facilities, the Institute opens its gates for the locals for celebration of national festivals i.e. the Republic Day and the Independence Day of India.

2. Shri. P.L. Shroff College, with the value based vision, aims to inculcate the higher education system with social work. CTES P. L. Shroff College of Arts and Commerce, Chinchani established a platform for recognition of social work and create awareness among the students. The Institute always tries its best to include all the students, nearby communities, various groups such as Rotary club and Lions club for the activities. Also some renowned Organizations like Sant Balji International Centre of Peace and Prajapita Bhramhakumari Vishwa kalayan Centre are associated for these types of the events and activities.

3. Enlighten : PrabodhanThrough Kirtan Kala -The main objective is to enlighten people through the Traditional art form : KIRTAN. Indians having long tradition of reach to unreach and bring people in the main stream of life by Kirtan Kala. College is promoting this through our Multi talented lecturer for his Kirtan Kala. Creating and promoting awareness about ethical aspects of life such as Pravachan on Karm Siddhanta of Bhagavat Gita

4.In support of financially backward class students, the Institute accepts the academic fees in form of instalments. This eases down the burden of paying the whole amount at a single time. 6.The Institute follows strict rules related to evade sexual harassment and ragging. A worthy note for the Institute is the fact that no incidents of violence, ragging or harassment have been observed or been reported. The Institute promotes gender equity through various programs and workshops. Activities are carried out of creating awareness against women harassment. The students also perform street play to spread the importance of gender equality inside as well as outside the campus.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Organising skill based Certificate Course like Communication Skill, Digital marketing, Advanced Excel etc
2. Organising Career Guidance and Campus Placement Program for students
3. Conducting program for enrichment of Teaching and Non-Teaching staff like Smart use of ICT
4. Organising various Knowledge enhancing program for students
5. RUSA Sponsored National level Webinar on National Education policy
6. MOU with MEDC under Entrepreneurship Development Cell
7. Internship for M.Com and BMS students as part of Experiential Learning.