



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

**CHINCHANI TARAPUR EDUCATION SOCIETY'S SHRI
PURSHOTTAMDAS LALDAS SHROFF COLLEGE OF
ARTS AND COMMERCE**

AT. PO. CHINCHANI TAL. DAHANU, DIST. PALGHAR
401503

www.plshroffcollege.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Chinchani Tarapur Education Society is premier and one of the oldest societies in Palghar district. This society has been developing qualitatively and quantitatively by adopting different socio economic and co-curricular programs. C.T.E.S. is imparting education from K.G. to P.G. and professional courses with wide view of providing higher education to the youth living in rural and tribal area around Chinchani and nearby 100 villages.

C.T.E. Society established Arts College in June-1986 with initial Students strength of 60. Thereafter College has started B.com Three Years degree course in 1993. In the year 1995 the College was named as 'C.T.E.S., Shri Purshottamdas Laldas Shroff College of Arts & Commerce' In the memory of Late Shri Purshottamdas Laldas Shroff, who was the Founder Trustee and Treasurer of Society. To cater the need of Society college has also started professional courses such as, Bachelor of Management Studies (BMS), Bachelor of Science (Bsc), Bachelor of Science in Information Technology (BSC-IT), P.G. Courses M.Com with Business Management, M.Com with Advanced Accountancy, M.A. with Marathi and M.A. in Hindi.

Vision

The College being located in real rural tribal area, Its Mission is to impart higher education to each and every individual residing in and around Chinchani village covering almost 50 villages irrespective of cast creed religion and languages.

Our College is committed for the empowerment of under privileged tribal and rural students by imparting them quality higher, technical and management education according to the changing sinario, expectations and requirement of Society. Our aim is to bring radical changes in social, cultural and economic life of the people of this area. Also to develop interests, attitudes and skills that would enable our rural and tribal students to foster all round growth and development.

Mission

To groom cultured citizens with global competency, quest for excellence and technical expertise who will contribute in developing bright image of the nation in international arena.

We believe in practical oriented studies and demands to create a global citizen. Global competence is being cultivated among our students through manifold of activities and programs, like Industrial visits, Placement drives, Workshops. Seminars, Business festival, competitive exams, guidance, career counseling etc. our College emphasizes on the use of ICT-based teaching and learning techniques to facilitate the acquisition and absorption of knowledge among our students so as to enrich our educational system. A sense of involvement for the cause of national development is also generated among our students by means of NSS, NCC and DLLE activities. Besides all these, our foremost priority is to inculcate the basic human values among our students so as to enable them to develop as intellectually alive, morally upright, socially responsible citizens with a positive attitude, ever ready for continuous personal and professional growth.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The Institution belongs to Chinchani Tarapur Education Society, which was established in 1910, it has hundred and ten years long, strong tradition of academic excellence
- Eco friendly, pollution free environment
- UGC Approved 2(f) 12(b)
- University of Mumbai granted Permanent Affiliation.
- ICT based teaching learning encouraged.
- Dedicated and well qualified academically progressing teaching staff
- Supportive and motivating management
- Good Linkages with Local community and Institutions.
- Supportive Alumni
- Disciplined and sensible students and committed staff.
- Well established equipped and active NCC unit of Girls and Boys.

Institutional Weakness

- Only BA & B.com programs are Grant-in-aid but all other programs are permanently on Non-Grant basis.
- Irregular non-salary grant.
- Most of the Students are from economically and socially weak family background.
- Students are weak in communication.
- Interrupted Electricity supply and poor Internet network speed.
- Students are coming from Tribal & remote area so they are facing many difficulties such as problems in connectivity, also they lack internet facilities as some of them do not have smartphones.

Institutional Opportunity

- Since the area is near MIDC & GIDC zones, a student has greater scope for better employment opportunities.
- They get placed in the various chemical industries, pharmaceutical industries, metallurgical and other electronics industries in the area after BSC graduation.
- Also the College is taking the necessary measures for providing different career opportunities and is planning on starting short term courses on Diet & nutrition, food production, processing & preservation.
- Since some students are from family of agriculture and business background like fishing, farming, die-making, different entrepreneurial activities are undertaken by this institution.
- The College has up teen opportunities as well as scope in bridging the gap between the requirements of Industries & the curriculum. Accordingly, college design and articulates shorten certificate courses as Instrumentation, Retail management, Event management, Tally, GST, Image consultancy & Management, Excel, ERP, Journalism, Voice culture & Public Relation Management to increase and improve the employability percentage of our students.
- Also the College is planning on starting PG courses like MMS, MSC (Chemistry & Physics) in order to provide the rural population with opportunities for higher education.

Institutional Challenge

- To run unaided programs in financial insufficiency.
- To groom the students from poor educational and social background.
- To maintain students strength in growing competitive environment.
- To inculcate communication and technical proficiency among students belonging to varied socio-economic and cultural background.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college believes in realizing the curriculum aspects by defining program outcomes, program specific outcomes and course outcomes that bring out the desired competencies expected.

Programs are relevant to local, regional, National and global development .Curriculum review and development is done regularly by university to keep in pace with the development in respective field to meet the requirement of academia, industry/ profession and society.

Feedback is obtained from teachers, students, alumni and analyzed and placed before IQAC for suggestion. As per the instructions of IQAC respective teachers discuss in the syllabus framing committee.

The college has diverse range of course options catering to diverse range of learners in terms of core options, elective options and add on courses, self-finance and aided courses both at UG and PG levels.

Courses relevant to professional ethics, human values and environment and sustainability are integrated in the curriculum of different programs with the curriculum institution also conducts various programs on these issues through Women Development Cell, NCC, NSS, DLLE and other all departments.

College has experiential oriented programs like projects, field work, field visit practical's and internship and so on.

Teaching fraternity ensures effective curriculum delivery through a well-planned and documented process. The time table, academic calendar and activity calendar and teaching plans are implemented effectively.

Some of our faculty members are part of Board of Studies, Syllabus Framing Committee, also performing role as Paper Setter, Moderator, and Examiner in University level. As well as the Principal of the institution also perform role as Senate member from 2010 – 2015.

During the last five years institution has conducted 13 special add-on courses and thus always tried to enrich the curriculum.

Teaching-learning and Evaluation

Effective teaching is insured through Teaching plans prepared at the beginning of the year which are monitored

by departmental head.

Learning capacity of the student is assessed through discussions, question answer sessions, SWOT analysis etc. Behavior Dynamic Program is also being conducted as a part of mentoring system. Accordingly extra coaching is organized for slow learners, and advance learners are motivated for pursuing professional courses, Research projects and competitive exams.

To make the Teaching Learning student centric, Faculties organizes workshop, seminars ,Group Discussions, Exhibitions, PPTs, Case studies, Role play methods, Industrial Visits ,Documentaries, Field based research projects etc. College also organises special event called “Enthra Fiasta” since last 16 years to impart entrepreneurship skills. Various certificate courses are conducted to enrich learning experience.

The college has qualified and committed faculty. Out of total full time teachers 22.61% are with Ph.D. & 16.67% are pursuing Ph.D. 25% of the teacher are recognized for P.G. The college has 4 P.G. programs namely M.com with Advance Accountancy, M.com with Business Mgt., M.A with Marathi and M.A with Hindi. The Avg. teaching experience of full time teachers is 12.37 years.

The college has Robust and Transparent evaluation system. As a part of CIE Unit Tests, Assignments, Project work, Surprise Tests, PPTs, & practicals are being held as per academic calendar. College has Mechanism to deal with Examination related grievances within stipulated time in an efficient manner.

POs , PSOs & COs are communicated to the Teachers as well as Learners and are also displayed on the college Website. Avg. pass percentage of final year students is 72.53%.

Research, Innovations and Extension

Research is "creative and systematic work undertaken to increase the stock of knowledge, including knowledge of humans, culture and society, and the use of this stock of knowledge to devise new applications. In order to develop this research culture, research is encouraged on both part-time and full-time basis leading to M.Phil. and Ph.D .Our teachers are actively engaged in research and are participating in various conferences, seminars presenting their research papers .Our expert and knowlegable faculties are invited as resource persons, Chairperson and Subject Experts for various National & International Conferennces and seminars. A research committee is put in place and attempts are made to develop a research culture by organising various research related workshops and seminars.

The institution has created a platform to have active interaction between the faculty, students and the eminent researchers through invited lectures as well as during conferences.Many teachers have published text books, research articles and Subject related study materials. Consultancy services on honorary basis is carried by a few teachers and offered to Schools, near by industries etc. Student research projects are encouraged through motivating them for participating in various Intercollege events as well as Research convention “AVISHKAR” organised by University of Mumbai. More than 65 papers have been published by the faculty of the college in peer reviewed journals from the past five years. The average impact factor of journals in which papers have been published range from 2.27 to 7.5. Several teachers have bagged awards for their paper presentations in research conferences at various levels.

NCC, NSS ,DLLE and WDC Departments of the college carry out extension activities. To name a few, programs like Blood Donation, Health Awareness Programs, Civic sense activities, Swachha Bharat

Abhiyan, Tree plantation etc are conducted on regular basis every year., also a regular feature is health check-up, Hemoglobin, check-up program conducted in alliance with ROTARY CLUB OF BOISAR, LION'S CLUB.

Several collaborations are made with industries, training institutions and Career Guidance institutions for various purposes like Internships, placements, Short term certificate courses and training students in the college.

Infrastructure and Learning Resources

The institution has a clear cut policy for improving the infrastructural facilities which would facilitate teaching learning processes. The college has about 49221.94 sq.ft. Built up area, 3 Acre playground and some more structures are under construction. These structures house 16 class rooms, with proper lighting, seating and ventilation (One technology enabled smart class rooms, 4 ICT enabled classroom), an auditorium with a seating capacity of 250, administrative and staff rooms, partially automated library with more than 25362 books. The college has also provided safe drinking water facility, inverters and UPS systems for IT Laboratory, office, library, staff rooms, exam room etc. Our college being strategically located near beautiful serene sea shore, it is identified as one of the best Eco friendly college in the area. To keep it healthy and eco-friendly, burning of dry leaves and polythene bags are prohibited on the campus. College providing sufficient facilities for special units like IQAC, WDC, career guidance, counseling and placement cell, NSS, NCC Unit, DLLE Department. In coordination with other academic support units on campus, the library provides services that support the college's diverse curriculum in Science, Arts, Commerce and Management. Internet facility is available for all staff members as well as library users. Library also conducting some seminars and also providing facility to success government examinations like MPSC, UPSC etc. Sports departments is one of the important enthusiastic department of our college. ICT rich environment is being developed to encourage students to become more focused in their learning.

Student Support and Progression

A large number of students belong to ST, SC, OBC categories are avail of Government Scholarships and Freeships.

In order to enhance the students' capabilities we conduct guidance sessions. The final year results are good leading to students' satisfactory progress.

The students' council is a representative students' body and comprises Principal, staff members and student representatives.

The members of the Students' council are involved in arranging various cultural and sports activities in the college during the academic year. It helps to maintain overall discipline in the campus. It Facilitate dialogue between students and the college administration and coordinate all the extra- curricular activities, annual departmental and institutional festivals of the college.

Student representation and participation has been an integral part of academics as well as the various activities of the college.

There is an informal Alumni association in the college who are contributing in the development of institution through guest lectures, guidance on various cultural programs and other kind of support. The registration of alumni association is under process.

The institution also invites alumni who are well established in their particular fields and honours them for their achievements in events like Annual Prize Distribution, where they get a chance to share their journey with the present students and inspire them.

The institution also organizes "ALMA MATTERZ" event with the help of BMS department to engage actively with the alumni. Alumni provided support for placement to students.

Governance, Leadership and Management

Shri P.L.Shroff College, Chinchani is a well governed institution functioning with the vision to groom cultured citizens with global competency and render them as an important assets for social and national development. Its mission is to impart higher education to each and every individuals residing in and around chinchani village covering almost 50 villages irrespective of caste, creed, religion and language.

It has a definite organizational structure to support decentralized and participatory management for effective decision making, policy evolving and strategy development. The functioning of the institution is in compliance with the direction and norms of all its statutory bodies. The College has introduced e-governance in finance and accounts, student admission and support as well as examination.

The college has effective welfare measures for its teaching & non-teaching staff and students. The institution motivates the faculty by extending financial support to attend seminars, conferences etc. to update their knowledge. The college also encourages faculties to participate in Faculty Development Programmes, Refresher/Orientation Courses, workshops, seminars etc. to enhance the professional skills of the faculty by providing financial support. The quality and work efficiency of the staff is assessed by the Performance Appraisal System. The college has a well defined financial audit system and the internal and external audits are done regularly in our institution.

The Internal Quality Assurance Cell (IQAC) of the institution has organised several educational, social awareness and professional development programmes for students, teaching and non-teaching staff in the past five years. Our college has tried its best to implement recommendations of the previous NAAC teams for the betterment.

Institutional Values and Best Practices

Institution is being developing qualitatively and quantitatively by adopting different socio-economic and co-curricular programmes. All activities and programs of the College are parallel to the mission of the Institute. The Events are organized to bring Gender sensitization and Equality with safety and security measures and initiatives. Institution organizes Environmental Consciousness and sustainability program in collaboration with Rotary Club, Lions Club, Tarapur Management Association ,MIDC and NGOs, as well as Police department, Physical Health Centre - Chinchani. Institution is following its Codes of Conducts in its functions and activities. The Institution always tries to imbibe the social and ethical values in the students by organizing national and international days, events and festivals such as International Yoga Days, Universal Water

Conservation Day, Indigenous Day, Republic Day etc.

To rejuvenate the thoughts of the students and localities, Institution is implementing its best practices through

1. Conservation of Nature :It is ensured through practicing and implementing various activities like Tree Plantation , Swachha Bharat Abhiyan , Cleanliness drives etc. which develops a sense of social responsibility among the students and sensitize them towards the underlying environmental issues and threats.
2. Women Empowerment :Our second best practice in which an attempt is being made to develop the sense of self-respect, self-worth, a belief in one's own ability to achieve her goals. Also, to empower women through Health check-up programs, Financial literacy, Entrepreneurship awareness and development programs.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	CHINCHANI TARAPUR EDUCATION SOCIETY'S SHRI PURSHOTTAMDAS LALDAS SHROFF COLLEGE OF ARTS AND COMMERCE
Address	At. Po. Chinchani Tal. Dahanu, Dist. Palghar
City	CHINCHANI
State	Maharashtra
Pin	401503
Website	www.plshroffcollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Pramila S. Raut	02528-242040	7769876464	-	plsciqac@gmail.com
Associate Professor	Deepak D. Shelar	02528-242508	9890007904	-	deepakdshelar@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	30-06-1986			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Maharashtra	University of Mumbai		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	03-05-2017		View Document	
12B of UGC	03-05-2017		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	At. Po. Chinchani Tal. Dahanu, Dist. Palghar	Tribal	3	4572.83

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	HSC	English	480	360
UG	BMS,Commerce	36	HSC	English	180	90
UG	BA,Arts	36	HSC	Hindi,Marathi	360	219
UG	BA,Arts	36	HSC	Marathi	360	219
UG	BA,Arts	36	HSC	Marathi	360	219
UG	BA,Arts	36	HSC	Marathi	360	219
UG	BA,Arts	36	HSC	Marathi	360	219
UG	BA,Arts	36	HSC	Hindi,Marathi	360	219
UG	BA,Arts	36	HSC	Marathi	360	219
UG	BA,Arts	36	HSC	Hindi,Marathi	360	219
UG	BA,Arts	36	HSC	Marathi	360	219
UG	BA,Arts	36	HSC	Marathi	360	219
UG	BA,Arts	36	HSC	Hindi,Marathi	360	219
UG	BA,Arts	36	HSC	Marathi	360	219
UG	BA,Arts	36	HSC	Marathi	360	219
UG	BA,Arts	36	HSC	Hindi,Marathi	360	219
UG	BA,Arts	36	HSC	Marathi	360	219
UG	BA,Arts	36	HSC	Marathi	360	219

**Self Study Report of CHINCHANI TARAPUR EDUCATION SOCIETY'S SHRI PURSHOTTAMDAS LALDAS
SHROFF COLLEGE OF ARTS AND COMMERCE**

UG	BSc,Science	36	HSC Science	English	360	266
UG	BSc,Science	36	HSC Science	English	360	266
UG	BSc,Infoma tion Technology	36	HSC Science	English	180	36
PG	MCom,Com merce	24	BCOM	English	120	55
PG	MCom,Com merce	24	BCOM	English	120	74
PG	MA,Arts	24	BA	Marathi	120	17
PG	MA,Arts	24	BA	Hindi	120	9

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				4				7			
Recruited	0	0	0	0	2	2	0	4	3	3	0	6
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				14			
Recruited	0	0	0	0	0	0	0	0	2	12	0	14
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	8	2	0	10
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				11
Recruited	4	7	0	11
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	0	0	0	0
Yet to Recruit				6

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	2	0	1	1	0	5
M.Phil.	0	0	0	0	1	0	1	2	0	4
PG	0	0	0	2	2	0	4	3	0	11

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	12	0	13

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	452	1	0	0	453
	Female	576	2	0	0	578
	Others	0	0	0	0	0
PG	Male	67	0	0	0	67
	Female	28	0	0	0	28
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	30	17	15	22
	Female	44	46	42	26
	Others	0	0	0	0
ST	Male	80	111	98	106
	Female	74	65	81	64
	Others	0	0	0	0
OBC	Male	136	98	98	117
	Female	281	258	200	201
	Others	0	0	0	0
General	Male	222	185	211	214
	Female	279	279	330	261
	Others	0	0	0	0
Others	Male	49	43	39	52
	Female	132	119	86	84
	Others	0	0	0	0
Total		1327	1221	1200	1147

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
294	315	328	309	308
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
23	23	23	23	23

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1147	1200	1221	1327	1373
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
420	420	420	420	420

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
299	331	328	344	391

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
23	22	20	18	13

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
25	25	25	25	18

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 20

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
13.59	18.30	14.09	9.68	7.10

4.3

Number of Computers

Response: 42

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Shri Prushottamdas Laldas Shroff College of Arts and Commerce, Chinchani is permanently affiliated to University of Mumbai and follows the curriculum prescribed by the University.

The College ensures effective curriculum delivery through a well-planned and documented process. The faculty members are briefed on the academic activities of the college on the first day meeting of the commencement of every semester.

At the beginning of the every academic year the time table committee prepares a general time table and HoD's of concerned departments prepare their departmental time table.

Teaching Plans are prepared by all teachers, and submitted to HoD. Each Department conduct their meetings and finalise their Activity Plan and timetable. The departments submit their Annual Activity Plan & Time Table to IQAC and get it sanctioned. The sanctioned Time Table and Activity Plans are displayed on notice board for the information of students.

The appointment of all teachers and work load distributions are done as per the guidelines of UGC, University of Mumbai and Government of Maharashtra.

IQAC prepares 'Academic Calendar' on the basis of Annual Departmental Calendars i.e. Activity Plan, which are submitted by HoDs of all departments to IQAC. In Academic Calendar IQAC plans various activities such as examination, sports, cultural events, other co-curricular activities and holidays etc.

Examination time tables are declared in advance to students as per the guidelines of university of Mumbai. Question bank and old questions papers are given to students for the practice. Old question papers are also maintained in library for the reference of the students. The results of examinations are analyzed and displayed on the notice board as per schedule of examination committee.

Practicals are taken regularly by concerned departments as per the time table. Necessary documents relating to practicals are also maintained by the teachers of concern departments.

The University revised the syllabi periodically and to aware the teachers regarding the changes in syllabi, University & Board of Study of concerned subjects conduct workshops for teachers and communicate such changes. Our teachers participate in the workshops and get updated themselves. Then as per the need of the revised syllabus the teachers request for the new books, equipment etc. and the college meets their demands immediately.

Some of our faculties are the members of 'Board of Study', 'Syllabus Framing Committees', 'CAS

Committee' and 'Academic Council' of University of Mumbai. Our many teachers are performing the role of Paper Setters, Moderators and Examiners at university level examinations.

For the effective transmission and delivery of curricula, departments integrate classroom teaching with laboratory practicals, field visits, research project etc.

For the up gradation of subject-related knowledge, college organizes seminars, workshops and various certificate courses. The industrial visits are conducted by departments to expose students to real life situations and actual field work which helps to increase their preparedness for that.

Feedback is obtained from teachers, students, alumni and analyzed and placed before IQAC for suggestion. As per the instructions of IQAC respective teachers discuss in the syllabus framing committee.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institution adheres to the academic calendar for the conduct of CIE Response. The College is affiliated to the University of Mumbai. The University provides specific dates for the commencement and end of the term for each semester along with the list of government holidays.

The examination committee prepares the semester wise plan to incorporate the schedule for internal evaluation and semester examination. It also prepares schedule for result work including submission of answer books duly assessed, moderation, checking of class wise result sheets, declaration of results and distribution of grade cards to students. The plans are intimated to heads of departments so that accordingly they can prepare for conduct of CIE. As per the University guidelines at present 75: 25 pattern is applied to B.M.S., BSc (Information Technology) and Foundation course for conventional degree courses. Practical in applied component (Chemistry, Physics, Botany, & Zoology) includes project work for 50 marks.

Schedule for submission and evaluation of project work is decided by the department. Active participation is monitored through the year by individual subject teachers. The semester wise consolidated mark sheet for internal examination is submitted by individual teachers to the custodian on the date specified by the chairperson of examination Committee, before commencement of external examination.

However from 2016-17 F.Y.B.Com, F.Y.B.A & F.Y.B.Sc have Choice Based Grading System of 100 marks paper and no internal were conducted. From 2017-18 S.Y.B.Com, S.Y.B.A & S.Y.B.Sc have 100 marks paper and no internal were conducted. From 2018-19 T.Y.B.Com & T.Y.B.Sc have 100 marks paper and no internal were conducted, T.Y.B.A classes have 100 marks pattern for paper number 4 and 5 and 80:20 pattern only for paper number 6, in which internal of 20 marks is for all Six paper as a project work.

In 60:40 pattern which is applicable to M.Com I and M.A I, one Unit Test of 40 marks is being conducted for each subject. For M.Com II and M.A II there is 100 marks Research Project, subject teacher as internal

guide take the project work done from students also evaluate their performance and external examiner take the viva as per schedule of department. The mid-semester written tests are held in August-September for odd semesters and January-February for even semesters as per the dates finalized in the academic calendar.

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 23

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 13

1.2.2.1 How many Add on /Certificate programs are added within the last 5 years.

2018-19	2017-18	2016-17	2015-16	2014-15
3	4	4	2	0

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 7.79

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
84	136	133	125	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The subject Foundation Course taught at the first and second year of Arts, Science, Commerce and Management programs. It covers issues such as gender, environment, human values and professional

ethics. During the foundation course class, discussions are held on issues relating to all the above mentioned topics. The foundation course includes study of the Indian Constitution, rights and duties of Indian citizens, equality etc. It also includes value education and ethics. This subject include internal project work in which students prepare projects on various cross- cutting issues.

The subject Environment Studies which is for F.Y.B.Com, covers various issues regarding environment conservation, global warming etc.

The students of chemistry are taught 'Green chemistry principle' which help them to handle various hazardous and nonhazardous chemicals. Green chemistry also talks about how to design chemical products and processes to reduce their intrinsic dangers. Students learn to identify and distinguished between green chemical and others.

For M.Com part I there is a subject 'Business Ethics and Corporate Social Responsibility' which aims to familiarize the learners with the concept and relevance of Business Ethics in the modern era and to enable them to understand the scope and complexity of corporate social responsibility in the global and Indian context.

F.Y.B.Sc.IT has 'Green Computing' subject in semester I ,under which students are taught the development of environmentally sustainable production practices, reduce the use of hazardous materials in computing devices , maximize energy proficiency and improved disposal and recycling procedures.

The industrial visits are conducted by departments as a part of the syllabi to expose the students to real life situations and actual field work which helps to increase their preparedness for that.

The college also conducted various activities / programs on cross cutting issues to supplement the university curriculum.

The departments arranged Essays, Posters, Debate competitions on various social issues in which students enthusiastically participated. As a result our students get ready for dealing with the issues relating to gender, environment, human values and professional ethics.

Every year college decides 'theme' for the annual magazine of college 'Purushottam'. College invites articles, poems, short stories from students associated to the themes. Some of our themes in the past years were-"Solar Energy', 'Environment Conservation', 'Celebration of 150th birth anniversary of Gandhiji', etc. Students wrote on the concerned topics at the same time they absorbed those values.

Environment and sustainability

NSS, NCC and DLLE promote environment awareness through tree plantation, blood donation, cleanliness program, plastic free drives etc.

Gender Sensitivity:

The Women development Cell, NSS, DLLE organizes various gender sensitivity program such as Women Health & Hygiene, Personality development, Self-protection & Karate , Pre- marriage Counselling, Yoga Training etc. Also it organizes workshops , PPT competition, poster exhibition on social issues and gender sensitivity.

Human Value & Professional Ethics

The college organizes various extension activities for the inculcation of human and professional values like national integration, Patriotism, equality etc through the rally, singing competition, visit to old age home etc.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 28.48

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
30	30	26	50	50

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 92.94

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 114

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: E. None of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 61.71

2.1.1.1 Number of students admitted year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1147	1200	1221	1327	1373

2.1.1.2 Number of sanctioned seats year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2040	2040	2040	2080	1965

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 91.57

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
337	321	382	444	446

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The Institution assesses the learning capacity of students after admission to categorize them into slow and advanced learners in various following ways and conduct various activities to meet their diversified needs.

- In initial lectures at first year , teachers discuss with students on basic concepts.
- Teachers assess their learning capacity from their previous examination scores.
- Almost all teachers conducts question answer session on basic knowledge.
- B.M.S ,B.sc and B.sc IT Department assesses their learning capacity and guiding them accordingly through Behaviour Dynamics Program.
- Remedial courses are conducted to strengthen learning capacity of slow learners.
- B.sc Dept. conducts SWOT Analysis of students.
- Advanced learners are guided for Professional Courses such as C.A, CS, CMA, MBA and Competitive exams like UPSC,MPSC etc.
- English speaking courses are conducted for the students who are weak in communication to improve their communication skill.
- Advanced learners are encouraged to carry out Research work and Publish research paper in Journal.
- Advanced learners are encouraged for NET / SET Exam for lectureship. In last 5 years 10 students have passed NET /SET Exam.
- The Reference books and guiding materials are provided to the students who are preparing for professional & Competitive Exam.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 50:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Institution adopts student centric teaching, learning methods for enhancing learning experience of students in following ways.

- Posters & Charts are prepared & displayed to give visual effects to the knowledge & information.
- Teachers also organizes workshops, Essay Competitions, Business Quiz, business Plan competition, Exhibitions, Book Reviews & Seminars on the contemporary issues to encourage the students for self learning.
- Power point presentations method is used by teachers for some topics and to present research project / work.
- Students are encouraged for field based Research Project.
- Some department follows Group Discussion, Case Studies, Role Play method to make learning student centric.
- Some Dept. organizes Industrial Visits & Field Visits to give practical exposure to the students.
- Since last 16 years Enthra Fiesta (Business Festival) is being organized every year to inculcate business skills such as Advertisement, Brand, Marketing , Accounting etc. among the students and to impart practical business training to them.
- To encourage entrepreneurship Guest from business field & from Alumni are invited so that they can share practical experience with students.
- Some Dept. encourage and helps students for survey & On the Job training.
- B.Com Accountancy department asks the students to solve university Question Sets for T.Y.B.com
- History department conducts exhibition on Historical Monuments. Dept. has also prepared documentary film on Chinchani village with the involvement of students.
- Author meet, Film Appreciation program & visit to T.V.Channel, Newspress etc are also conducted by Arts Association.
- Team Assignments are given to students especially for BMS and FC subject.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Most of the teachers uses ICT tools in teaching learning process.

1. Teachers suggests you-tube channels to be followed by students , also shares video links with student groups.
2. Power point presentations are used by professors to explain important topics, almost every department undertake Powerpoint presentation competition to enable students learn through it and become techno savy.

3. Education channel swayam is suggested to students for different contents according to subjects, specifically for developing communication skill this channel is suggested.
4. Marathi Department shows films and dramas, images necessary for contents of subject. This department also shows images and shares E-books with learners to enhance span of learning.
5. Our BMS dept. use interactive screens for delivering lectures.
6. BMS Dept. runs Friday club study circle.
7. Bsc. IT dept. undertakes online lectures, shares e-resources fresh2 refresh, Tutorial point & coursera.
8. Ebooks suggested by University of Mumbai are also shared with students.
9. Exchange of e-resources through subjectwise whatsapp group of Mumbai University.

File Description	Document
Upload any additional information	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 48:1

2.3.3.1 Number of mentors

Response: 24

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 85.16

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 22.61

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	5	5	4	3

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 12.38

2.4.3.1 Total experience of full-time teachers

Response: 297

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Mechanism of internal assessment is transparent and robust in terms of frequency and variety. The College adheres to the guidelines laid down by University of Mumbai with respect to frequency of internal assessment which is once per semester in present 75:25 pattern at UG (BMS & BScIT) and 60:40 pattern for PG. The examination plan is prepared along with the academic plan at the start of the academic year.

The tentative dates are announced to the students by the teachers. To maintain transparency, the prescribed exam schedule, rules and regulations regarding Exam process, methods of evaluation, declaration of results and other exam related information is conveyed to the students through the exam notice board and class announcements. The First Year students are oriented through welcome meetings. Periodic instructions related to examinations and evaluation received from the university is communicated through display of circulars on notice boards and class announcements. The liberty for conduction internal Examination is given to the heads of departments in accordance with academic calendar. The evaluation is done by dept. & marks are submitted to Exam Committee. The internal examination schedule is prepared by respective department and intimated to the students well in advance. The portion of the syllabus to be assessed during the internal test is also communicated to the students by subject teachers. Some subject teachers gives question bank to the students. The question papers set by junior teachers and scrutinized by the Head of department. The examination room is under CCTV surveillance. The College adheres to broad University guidelines and incorporates variety to make the process robust. The written test comprises of objective questions and concept based questions. The written test is replaced by assignments/ project work on various social issues in case of Foundation course. The assessment of Research project at M.Com, BMS & B.ScIT include Ppt. and Viva Voce by Internal guide and External Examiner jointly. For B.Sc students, practicals are conducted on regular weekly basis for IT, Chemistry, Physics, Botony and Zoology through which they are continuously evaluated. As a part of practical of Rural Development, visit to agricultural University or Farms are organized. Apart from university norms, additional class test, surprise test & class feedback are taken to monitor their performance.

File Description	Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

There is a mechanisms to deal with examination related grievances in time and in an efficient manner through administrative office and Examination committee.

Hall ticket:

Any discrepancy reported by the students is immediately resolved by the College administrative staff in consultation with the University examination department. Time Tables of college A.T.K.T. examinations are scheduled in such a way that they will not clash with University Exams. But still if any clash appears, College ATKT examinations are rescheduled. On some occasions an additional ATKT paper is set to allow the student facing the clash to appear separately. The College ensures that no student writes two examinations on the same day.

Question paper:

In case of errors in question paper like misprint, incorrect question number, incomplete question etc. are brought to the notice of examination committee which informs the concerned paper setter / University

Control Room and necessary action is taken. If there is delay in downloading the papers, the time loss is compensated by giving extra time to students.

Unfair means: Any malpractice in examination hall is reported by the junior supervisor to the senior supervisor. A formal report of the case is prepared which includes a statement from the defaulting student and the junior supervisor and forwarded to the Unfair Means Enquiry committee. The committee gives an opportunity to the student to be heard. Action is based on the hearing and the guidelines of the University.

Moderation: As per the University guideline, moderation is applicable for subjects wherein the number of students is more than / equal to 100. The moderators are appointed from other institutes having more than 5 years of experience. In case of non availability of external moderator H.O.D. are appointed as moderators. This ensures reduction in grievances.

Additional Examination:

If First year and Second year students are missing regular exam on account of NSS, NCC, Sports, Cultural events, medical ground or any other justifiable reason, additional examinations are being conducted as per the university guidelines to avoid the academic loss of the students.

Revaluation:

Students can apply, for Verification/revaluation and / or photo copy of the answer paper for all theory, practical and internal examinations. In case of university examination, the students apply to the University through the Principal. In case of college examinations, it is time bound and outcome is notified within 15 to 20 days, ensuring that the student does not lose a term. The statement of marks is revised after revaluation if the change in marks affects result or grade.

Recounting of marks on each answer book is done to minimize student grievances. Discrepancies if any are conveyed to the examiner and correction in marks is incorporated. Infrastructural facility grievances in examination hall such as those related to fan, benches, exposure to sun, are resolved immediately.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Program Outcomes, Program Specific Outcomes and Course Outcomes are well defined and communicated to teachers and other stake holders directly by stating the outcomes on college website and through HODs of the departments. Subject teachers also inform the course outcome to the students in their initial lectures.

Program outcomes are displayed in the college porch also.

Program Specific Outcomes are maintain in the departmental files and displayed in the concern departments.

Program outcomes will be printed in the prospectus from the next year

Course outcomes are framed by the respective teachers and are conveyed to the students in the beginning of the semester.

File Description	Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The College follows examination and evaluation pattern prescribed by the University of Mumbai. Performance of the learners in semester end examination is considered an important indicator of attainment of projected outcomes. Evaluation process involves a combination of techniques specified by Board of Studies and enhanced by the College based on PSOs and COs .

The attainment of POs, PSOs, and COs are also evaluated through Periodic test, Participation of students in competitions etc.

The students who obtain jobs and placement or are self employed are also evidences of the attainment of program specific outcomes and course outcomes. The students progression to higher studies is also an evidence of attainment of program specific outcomes and course outcomes.

File Description	Document
Upload any additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 71.21

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
176	255	245	246	270

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
292	328	326	334	356

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.33

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 1

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.40	0	0.25	0.35	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 15

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	1	0

3.1.3.2 Number of departments offering academic programmes

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	4	4	4

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Paste link to funding agency website	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Eco system for Innovations:

Institute is having separate R&D committee. The R&D committee comprises of faculty members & HOD's from various departments of the institute. This committee oversees the smooth and efficient coordination of research and development activities in the institute, thus fostering overall growth. A senior faculty heads this committee in the capacity of (R&D) dept head, with the principal presiding over.

Details of R & D Committee:

Sr No	Name of the Faculty	Designation	Position
1	Dr.D D Shelar	Vice Principal	Head of the Committee
2	Dr.S.V.Karvir	Vice Principal Commerce	Member
3	Dr.B H Bari	Faculty	Member
4	Prof.P S Raut	Faculty	Member
5	Prof.J K Patil	Faculty	Member
6	Prof.Gauri K Datir	Vice Principal Unaided	Member

Objectives :

- To organize research promotion events like conferences, seminars, workshops, invited lectures, webinars.
- To motivate faculty for doctoral and post doctoral research.

- To encourage faculty to undertake research projects in thrust areas like Commerce, Management, science and technology with funding from various national and international agencies.
- To promote research publications.

The Roles and Responsibilities of research monitoring committee are:

- Take up appropriate problems of the industry for finding solutions through R&D projects assigned to faculty and students.
- To arrange brainstorming sessions through talks by eminent personalities from industry, R&D organizations and institutions of repute for the better understanding of research methodology and practices currently followed.
- To support faculty for delivering talks at different events and conducting workshops, training programs, seminars etc. ?
- To motivate students for presenting papers in National and International conferences and projects in competitions and exhibitions like **AVISHKAR** at university level. Interdepartmental / collaborative work to be encouraged.
- To monitor progress of the research and development activity.

Entrepreneurship Development :

To promoting An Entrepreneurial Mindset and environment, institution is continuously promoting and encouraging students by arranging Guest lectures, group discussions, sending students for various seminars, symposiums etc that helps forging a relationship between the industry and the institution and also develops an atmosphere for start ups. Individual department interacts with industry to ascertain its needs to fill the gap in curriculum. The gap is filled by arranging workshops addressed by industry personals. Industry institution relationship works in the following areas: Industrial visits for students and faculties. Field and site visits of students. Faculty members regularly interact with the industry to understand functional challenges through applied research or students University or Internship projects. Project conceived by the students are used as case study in few industry. Expert lectures by industry personals for students. Conducting joint technical programs & events with industry. Programs **such as Enthra-Fiesta”, ”Amhi Udyojika” ”Annapurna Yojana”, “Robotics workshop”** etc are organised to foster and develop this Entrepreneurial skills amongst students and help them building their own start ups. We are about to formalise one Entrepreneurship cell wherein members from industry will also be included so as understand the practical aspects & loop holes in actually starting a business.

File Description	Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 20

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	2	2	3	3

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years	
Response: 0	
3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years	
3.3.1.2 Number of teachers recognized as guides during the last five years	
File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years											
Response: 2.38											
3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.											
<table border="1"> <tr> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> </tr> <tr> <td>7</td> <td>7</td> <td>6</td> <td>20</td> <td>8</td> </tr> </table>		2018-19	2017-18	2016-17	2015-16	2014-15	7	7	6	20	8
2018-19	2017-18	2016-17	2015-16	2014-15							
7	7	6	20	8							
File Description	Document										
List of research papers by title, author, department, name and year of publication	View Document										

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 2.67

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	1

File Description	Document
List books and chapters edited volumes/ books published	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

To inculcate and sip is the social values , norms personality , imbibe , leadership qualities the NCC ,NSS , DLLE Dept. of our college are organising various programs such as tree plantation , environment hygiene and cleanliness, awareness lectures , health awareness , save food , water management ,waste management , blood donation camps , self defence workshop , citizen security , road safety awareness , voter awareness , disaster management , say no to drugs , poster making competition national integration awareness program , gender equity , organ donation , pollution less diwali etc. . A sense of responsibility and accountability is developed in student as well as liking for social service .

Motto of all these departments itself are very much in sync with objectives, goals , activities that are carried under the banner. for unity and discipline , inspires and motivates on to live life in all the situations. Students themselves are getting more disciplined and taking on us as responsible citizen of this country and have started creating awareness in the society as well as amongst their family members to segregate dry and wet waste ,as well as to reduce the amount of waste generated etc.

Our institution is propogating an unique concept of “adopting a tree” under the plantation activity where the students are taking responsibilities for the life time of the tree they planted , became of which they feel that saving , pursuing and nurturing the environment in their prime responsibility ,

Guest lectures are arranged to sensitise and impart knowledge to students on various critical issues such as to various critical issues such as water purification , water conservation sensible and appropriate use of water etc. Drugs is one deadly addiction which is affecting the whole generation and creating an impact on the health and behaviour of the youth “say no to drugs ” is one such activity which is

helping us a more conscious student and prevents them from staying away from this bad habit .Road safety is another issue , which is a outmost importance from students point of view as many of them commute to college on their own vehicles . For this , traffic and citizen safety initiative helps a lot . Students are also behaving responsibility and are seen wearing helmets . strictly following traffic rules etc .

Our DLLE Dept is in front in creating and instilling this in our students through their flagships program of “Annapurna Yojna “ where students are preparing healthy and , hygienic food at a affordable cost . N.C.C , N.S.S , DLLE Dept are organising ubiquitous and innovative programs for students which is developing a sense of unity , equality and brotherhood amongst them .

File Description	Document
Upload any additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 6

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 77

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
20	19	9	12	18

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 101.69

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1475	1598	1099	758	1367

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 343

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 7

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The institution provides appropriate facilities according to the needs of the various courses as and when necessary. For Curricular and co-curricular activities- Classrooms-18 (smart classroom – 1, ICT enabled classroom-3), Laboratories – 4, Girls common room, Auditorium, Assembly hall. Open air stage for cultural activities, Sports, NSS, NCC staff common rooms, store room etc. Every laboratory is provided with the necessary equipment and apparatus. In teaching learning process - posters, models, e-material and educational videos has been provided. Thin client technology used in BSc IT lab as well as individual PCs also available for CAP with UPS facility. Rasberry Pie kit avalibale for the BSC IT practicals. Instruments for the Physics lab also available for teaching learning process.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The major facilities introduced in college campus due to active IQAC and CDC involvement suggestions.

1.Sports Facilities :

The college has taken major initiatives for the enhancement of sports facilities. Facilities related to Indoor and outdoor games are provided through gymkhana. Our college is blessed with beautiful natural surroundings and large playground of 3 Acres, which is used for annual sports activities as well as provided for inter-school / college, state, national level sport events.

Indoor game facilities in gymkhana are :

Carrom (3 boards)

Chess (7 borads)

Outdoor game facilities on campus are provided for sports :

- Short-put (Girls) – 2

- Short-put (boys) – 2
- Javelin (Boys) – 1
- Javelin (Girls) – 1
- Discus (Boys) – 2
- Discus (Girls) – 2
- Cricket kit – 1

The college has established Yoga cell for Yoga training. Seven days Yoga training was attended by Prof. Prerna Raut for which she received certificate. Dr. Vanshree Phalke, one of our yoga instructors has received an award for best performance in Yoga training at national level in the year 2015-16. Following are the yoga instructors:

1. Mr. Sudhir Bhandwalkar (Sport Director)
2. Prof. Prerna Raut
3. Dr. Vanshree Phalke

The facilities are also extended to neighborhood and senior citizens via various social and health programmes.

2. Utilization and Maintenance of IT resources :

IT resources are use optimally for teaching and learning by various departments such as BMS, BCOM, BA etc. Regular maintenances of IT Resources is carried out. College website has been developed and updated on regular basis. SOUL Library software, Microsys exam software, Payroll and CCTV are installed and maintained for better performance.

3. Utilization and Maintenance of Library

Library activities includes organization of thematic and subject book exhibition, book review competition, essay competition, UPSC/MPSC guidance classes etc. Our library is automated through SOUL software. Visitors Register is maintained regularly.

4. Seminar Halls

One Multipurpose hall and one auditorium for extracurricular activities, guest lectures, workshop, faculty development programs etc.

5. Computing and Other Equipment

IT facilities comprises of 4 laptops, 37 computers loaded with licensed application / customized software's, Quick Heal Antivirus. All systems are connected to internet through LAN connections. The campus is under the surveillance of 32 CCTV installed at strategic locations.

6. Cultural Activities

To inculcate a sense of traditional and cultural values our college organizes various cultural events like fine arts, singing competitions, poster competitions, dance competitions etc. our students are participating in various intercollegiate/university level competitions and bringing accolades to the institutions. Our college

is providing open air terrace facility to the students for practice and training. Our talented alumni students are always helping us in developing and enriching our cultural department by providing their professional services. Social awareness programmes like street plays, skits etc. are also conducted through cultural department for various social causes. We regularly conducts workshops related to cultural activities such as abhinay karyashala, voice culture etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 30

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 6

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 10.11

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.5	1.6	3.5	1.9	22.2

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Our library is housed in an area and measuring 1182 Sq.Feet. it has separate 2 reading Room for students and staff .

- The library is partially automated with SOUL 2.0
- The software has additional features such as members photograph can be seen while issuing the books. Book reservation facilities, the status of books such as withdrawn/write of/ damaged are made available and it is easier to locate.
- Library management system as recommended by UGC is installed.
- Data Entry of 16105 books has already been done and the work is in progress.

Internet facility is available for students and staff.

Our library is membership of national digital library of India and INFLIBNET N-LIST under which 6000 + journals and 30 lakhs + e - Books are available.

facilities and book bank specialties for the college libraries is made available.

Sr. No.	Physical Description	Remark
1	Name of the ILM Software	SOUL 2.0
2	Nature of automation (fully or Partially)	Partially automated
3	Version	Latest version / online
4	Year of Automation	2011
5	Purchase amount and software	35000

In the library 6 computers with 50Mbps leased line, Power backup facilities are available. The details of computers are as follows:

Sr. No.	Particulars of work	Number of Computers
1	Library OPAC for Users	01
2	Circulation of books	02
3	Library Administrative Work	01
4	Network Resource Centre for using database	02
	Total PC 's	06

The central library is having the membership of INFLIBNET consortia and DELNET . The N-list provides access to 6094+ e-journals and 31, 39, 309 e-books.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.66

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
3.5	2.3	2.3	3.4	1.8

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 11.27	
4.2.4.1 Number of teachers and students using library per day over last one year	
Response: 132	
File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi	
Response:	
The IT facilities provided by our college are as follows:	
<ul style="list-style-type: none"> • The entire campus is brought under CCTV surveillance from 2015 and is accessible at connected level. • Library is partially automated and uses SOUL2.0. Integrated Library Management System. • Computer Laboratory has Internet Connection with LAN facility. • In IT Lab Thin Client PCs as well as Desktop PCs are available with higher configuration and updated and maintained periodically. UPS also available for backup. • Additional Computers have been provided in 2017-18 and Thin Client Technology also extended. • Computer Lab is enabled with Projector facility. • Wi-Fi facility provides to Staff Members. • IT facilities comprises of 4 laptops, 37 computers loaded with licensed application / customized software's, Quick Heal Antivirus. 	
File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)	
Response: 27:1	
File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 6.05

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
8.6	14	8	3.7	2.6

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The strong academic foundation of our college is well supported by well-structured established system procedure. Our college being strategically located near beautiful serene sea shore, it is identified as one of the best Eco friendly college in the area. Includes various aspects, but a strong legacy being one as we are 110 years old society. The presence of such an educational institutional in our rural area like chinchani has helped developed the overall socioeconomic structure of the village. The college keenly follows the policies systems developed over the years. The support facilities at P.L.Shroff College includes : Physical, Academic and support facilities such as Classrooms, ICT Classrooms, Laboratories, Computer Laboratories, Library, sports Room etc. are maintained and optimally utilized. The Use of Laboratories and

Class Rooms is regulated according the timetable and accomplished syllabus in time. The responsibility of regular cleaning and maintenance of the rooms, laboratories and common spaces etc. is entrusted to support staff. Their duties are allocated at the beginning of the academic year. A Computer expert is specially appointed for supervising and maintaining all ICT related equipment and issues. All Library books are carefully stored in the cupboards with transparent glass display. Different Magazines also displayed and issued by the students. Library also conducting some seminars and also providing facility to success Govt. competitions like MPSC, UPSC etc.

Sports Dept. is one of the important enthusiastic dept. of any college. It helps in imparting character values according to sport Development organization. Playing sport can help teach honesty, team word and fair play. Learning to follow rules respecting team mates, opponents can also be useful. We have dedicated sports room, gymkhana. Various state level/national level competitions are organized on our spacious playground. Students also motivated to participating intercollegiate sport event as well as represent our college at various levels. Drinking water facility is maintained and updated periodically. Similarly toilet facilities are maintained for ensuring cleanliness and hygiene especially for girls students. The expenditure incurred for maintaining all these facilities is pre-sanctioned by the management CDC after discussing it with the concerned heads. Security of college campus is well secured and safe as the management has hired security personnel from security management system. Discipline, Safety security is at most important to maintain harmonious environment in campus and one of our top priority.

File Description	Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 34.1

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
300	282	447	531	504

File Description

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

Document

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.64

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
15	23	0	0	0

File Description

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

Document

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 22.02

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
420	215	211	251	266

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 5.22

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
33	15	27	7	1

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 46.15

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 136

File Description	Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 12.67

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	1	3	1	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
20	10	15	12	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 3

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
3	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The institution forms "Student's council" as per the provisions of section 40(2) (b) of the Maharashtra University Act, 1994 and 2015.

According to this act, members of the Student's Council are selected based on their academic performance during the previous year. The selected representatives of the council elect amongst themselves the University representative of the College either unanimously or through ballot. The members of the Student's council are involved in arranging various cultural and sports activities in the College.

The composition of Student's Council is as follows: Principal, Vice Principal, Teacher In charge of NCC and NSS programme officer from among the staff members. It also comprises of one student from each class with the academic merit at the examinations held in the previous year and engaged in full time studies in the College (nominated by the Principal), one student each (nominated by the Principal) showing outstanding performance in Sports, NSS, NCC, DLLE and Cultural Activity.

The function of the Student's Council is to maintain overall discipline on the campus, works as a facilitator between the Students and the college administration and coordinate all the extra- curricular activities, annual department and institutional festivals of the College.

Student representation and participation has been an integral part of the academics as also of the various activities of the College.

Student representation is on the following committees:

1. Student's Council
2. Anti- Ragging committee
3. Women Development Cell
4. All organizing committees for seminars, conferences and workshops which are conducted by the College.
5. All departmental activities and annual festivals, exhibitions such as Enthra- Fiesta are organized by the students.

6. Industrial Visits organized by the various departments.

The following are the members of the Student's Council:

Sr. No.	Name	Class	Designation
1.	Dr. P. S. Raut		Principal
1.	Dr. Maj. D. D. Shelar		Vice Principal
1.	Prof. P. V. Sonawane		NCC Boys Unit In charge
1.	Prof. V. P. Phalake		NCC Girls Unit In charge
1.	Prof. R.S. More		NSS Programm
1.	Prof. Chitra Ashtekar		DLLE Program
1.	Prof. Sudhir Bhandwalkar		Sports In Charge
1.	Prof. Vidya Dahisarkar		Cultural In Cha
1.	Ms. Nandini Borse	TYBA	General Secret Coordinator
1.	Mr. Sagar Bari	FYBA	Sports Coordin
1.	Ms. Sonali Kashid	SYBA	NCC Coordinat
1.	Mr. Jaidev Macchi	SYBA	NSS Coordinat
1.	Mr. Shumaim Shaikh	TYBSc IT	DLLE Coordin
1.	Ms. Hemalata Prajapati	TYBSc IT	Member
1.	Ms. Deepali Gupta	TYBSc	Member
1.	Ms. Shreya Jadhav	SYBA	Member
1.	Ms. Anushree Patil	SYBSc	Member
1.	Ms. Kalyani Shinde	MA (Part I)	Member

1.	Ms. Tanvi Shinde	MA (Part II)	Member
1.	Ms. Kinjal Patil	MCom (Part I)	Member

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 28

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
13	15	13	13	16

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template))	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is an Alumni Association in the college. Though the institution does not have a registered alumni association, but our Alumni Association is active since last many years. The institution has already started the registration procedure of the alumni association and is under progress. The institution intends to make sure that the association contributes to the development of the institution in the best possible manner. Due to the efforts made by our teaching as well as non-teaching staff of establishing communication with our present as well as past students, even the alumni are in regular contact with the college through various social networking sites. As our college is situated in Chinchani village, we get locational advantage i.e. some of our alumni are local businesspersons, they help the college by providing goods and services at a reduced price, thereby indirectly giving financial support. The institution also invites alumni who are well established in their particular fields and honours them for their achievements in events like Annual Prize Distribution, where they get a chance to share their journey with the present students and inspire them.

The institution also organizes “ALMA MATTERZ” event with the help of BMS department to engage actively with the alumni. The alumni share its knowledge and experience with the students, which helps our students to develop technically and know more about various career opportunities available. The departments of BCom, BA, BSc. IT and BSc also take help from their alumni students to inform the present students about the various job opportunities in the various fields they are currently working in. Also, our NCC unit had arranged for an Ex Cadets and Parents get together program on 12th December, 2015 with the motto of creating awareness about social responsibilities, to bring together Ex Cadets and current year NCC Cadets, to share their views, and to exchange their ideas as well as experience with each other. The BMS department of the institution had arranged for alumni meet “Reverence” in the year 2014-15 in which all the BMS alumni were invited and were honoured for their various achievements in different fields. The alumni students also contribute financially by giving contributions for different facilities and provisions such as providing ICT tools, payment of fees of economically backward students, water cooler etc. The alumni students also contribute by donation of books to the various departments of the college so that they can be given to needy students. We are assured that the association is playing a significant role in enhancing the quality of the institution and to build a self-motivated and continuing relationship with Alumni to facilitate greater collaboration and connection for mutual well-being and progress.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision: To groom cultured citizens with global competency, quest for excellence and technical expertise who will contribute in developing bright image of the nation in international arena.

Mission: This College is being located in real rural tribal area, its mission to impart higher education to each and every individuals residing in and around Chinchani village covering almost 50 villages irrespective of caste, creed, religion and language.

Mission statements

Our College being run under the CTES society has a clearly defined organizational structure for the optimum and effective decision making and its implementation. The Vision, Mission, Goals and Objectives of the institution reflect the nature of governance, perspective plans and participation of the teachers in the decision making bodies of the institution.

Our institution is committed for the empowerment of under privileged tribal and rural students by imparting them higher education. Our aim is to develop interests, attitudes and skills that would enable our rural and tribal students to foster all round growth and development.

WE believe in practical's oriented studies & demands to create a global citizen. Global competence is being cultivated among our students through manifold of activities and programs like---industrial visits, Placement drives, Workshops, Seminars, Business festivals, competitive exam guidance, career counseling etc. Our college emphasizes on the use of ICT-based teaching and learning techniques to facilitate the acquisition and absorption of knowledge among our students so as to enrich our educational system. A sense of involvement for the cause of national development is also generated among our students by means of NSS, NCC and DLLE activities. Besides all these, our foremost priority is to inculcate the basic human values among our students so as to enable them to develop as intellectually alive, morally upright, socially responsible citizens with a positive attitude, ever ready for continuous personal and professional growth.

To ensure effective governance the institution has a Board of Management and several committees like the College Development Committee, IQAC, admission, examination and several departmental associations etc. In keeping with the Vision and Mission statement, our institution focuses on Quality Policy for which periodic meetings and face-to-face interactions with the management, administration and teaching staff members are held. These meetings enable the management, employees and administration to establish an effective means of communication and implementation of the quality policy and plans. The college functions in compliance with the directions and norms of the statutory bodies- UGC, Government of Maharashtra and University of Mumbai.

File Description	Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Shri P.L. Shroff College, Chinchani encourages and motivates a culture of decentralization and participative management by involving staff members in a number of administrative roles.

Prior to the CDC, LMC was formed as per Maharashtra university act 1994 and it existed for two consecutive years i.e from 2014 TO 2016. the local management committee meetings were held twice during an academic year and it evaluated the progress of the college on a regular basis and provided guidance & direction for constant improvement in ensuring higher standards of education in the college.

College Development Committee of College was formed on 22nd September 2017. The CDC meeting is held four times a year and makes recommendations for improving the standard of teaching in the college. It deals with the preparation of an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and Enable College to foster excellence in curricular, co-curricular and extra-curricular activities. It decides about the overall teaching programs or annual calendar of the college as well as review of the self-financing courses in the college, if any, and make recommendations for their improvement.

The annual financial estimates (budget) of the college is discussed in the CDC meeting and presented before the management for approval. The CDC also plan major annual events in the college, such as annual day, sports events, cultural events, etc. The prominent roles played by CDC of our college are as follows:

- (a) To discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations.
- (b) To frame suitable admissions procedure for different programmes by following the statutory norms.
- (c) To recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college or institution;
- (d) To consider and make appropriate recommendations on inspection reports, local inquiry reports, audit report.

Parents Teacher Association: PTA of the college was formed in the academic session 5th Jan 2019 and is supposed to play an essential role in efficient functioning of the college. There are 5 representatives from the parents including, president, secretary, in the PTA committee. There are 3 members representing teachers in the committee including the secretary of PTA. The PTA is very active in giving all kinds of support and assistance towards the development of the college. It conducts regular meeting to discuss matters relating to the progress of the college.

Appointments of the Vice Principals :Three Vice Principals are appointed by the management to coordinate, foster and responsible for supervision of the students and students activities, and overall development of the college building with the College Principals. The best example of decentralization and participative management in our college is recently seen is in academic year 2018-2019; where separate Criteria wise work is distributed to faculties and college staff by the IQAC . Our faculties and college staff are working hard towards successful completion of NAAC.

File Description	Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Academic calendar:

Based on the Mumbai university academic calendar, our college prepares the academic calendar at the beginning of every academic year for effective planning of annual activities. The academic calendar provides dates of student's admission, commencement of the academic session, duration of semester, final semester examinations, forthcoming events, vacations and dates of important curricular and extracurricular activities etc. Academic calendar helps students and faculty members to orient in the right direction. The academic activities of our college are strictly adhered to the academic calendar. The college ensures student centric approach that fosters a learning environment which nurtures exploration of various skills and critical thinking among students.

File Description	Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Organizational structure of the institution including governing body

Management: Our College is managed by CTES Trust, which has its own Board of Management to take care of various educational institutions run under it. However, the administration of Shri P.L. Shroff College is the responsibility of the Principal who is directly accountable to the parent body. The Managing Council of CTES Educational Trust controls and plans the finance and approves the schemes of development.

Principal : The Principal is involved in overlooking the implementation of the plans of the College. She ensures that regular day to day operations are properly conducted, through feedback from conveners, teaching and non-teaching staff.

Administrative Setup: The Office superintendent, head clerk and jr. clerk are appointed for the office related works. Peons and lab attendant also assist them in carrying out the college related work.

Heads Of Departments: The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically in their respective departments.

Service Rules and Promotional Policies: Institution follows services and Promotional Policies rule setup by the government of Maharashtra for aided staff.

Appointments: The aided staff are appointed as per the norms of govt. Maharashtra, UGC and Mumbai university where as unaided staffs are recruited by the management of the institute.

The plans and policies of our college are implemented through various committee formed.

These committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans.

SR. No.	Committees	Roles
1	College Development Committee	It deals with the preparation of an overall comprehensive plan of the college regarding academic, administrative growth, and Enable College to foster excellence curricular and extra-curricular activities.
2	Internal Quality Assurance Cell	IQAC is established to ensure quality improvement academics, planning and administration of the institution reviews its teaching learning process, structures & operations and learning outcomes at periodic intervals up as per norms.
3	Examination Committee	The main function of this Committee is to carry publish results and award certificates (provided by the Institute) to the students who pass the final examination
4	Unfair means enquiry committee	This committee is framed to take actions against students teaching in examination and using any kind of unfair means
5	Library Committee	It deals with the formulation of policies and procedures of library resources, develop collection of reading materials various courses, printing of ID-cards of students and of books, journals and periodicals etc.
6	Women Development/Grievance Cell	It works for maintaining and strengthening the status of women as creating awareness of feminine potential.
7	Anti-Ragging Committee	The functions of Anti-Ragging committee is to keep a record of incidences of Ragging, if any, happening / reported in the

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Realizing that satisfied employee is an asset for the institution and can make the College a productive place, the Management has instituted some incentive measures in place for the Teaching as well as Non-Teaching Staff, besides the salary package.

- There is facility of financial aid against salary advance for both teaching and non-teaching staff.
- Grant-in-aid faculty appointments prior to November, 2005 are eligible for pension benefits on retirement whereas, faculty after 2005 are covered under DCPS Scheme.
- GPF, Gratuity benefits for aided teaching and non-teaching staff.
- Leave encashment are availed by the aided-non teaching staff as per University norms.
- For teaching staff, financial support is provided for attending Conferences, workshops and Seminars.
- College also gives "Diwali Bonus" to the un-aided teaching and non-teaching staff.
- College also provides funds for organising seminars, workshops and value -added programmes in the college that play a significant role in faculty development and empowerment.
- There is a provision of maternity leave for female staff. Paid Maternity leave to the women employees, for a period of 90 days.
- The aided teaching staff members are eligible for availing Casual Leave of 15 days and medical leave of 20 days/ year (Half Pay Only). Non-teaching staff gets Casual Leave of 08 days/year , EL of 30 days per year and medical leave of 20 days(Half Pay Only) .

- Vacation leave for teaching faculty as per university norms.
- On duty facility for attending workshops /conferences/seminars.
- Felicitation of teachers qualifying exams like NET during Annual Prize Distribution.
- Spiritual awakening initiatives by our college for teaching and non-teaching staff such as "Rakhi celebration". Brahma Kumaris Centre Incharge tied Rakhi to all the teaching and non-teaching staff and gave them the Godly message and sweets as a part of the celebration. .
- Medical reimbursement facility is available for Grant-in-aid staff by the Government of Maharashtra.
- Financial assistance during medical emergency for College staff.
- College provides uniforms to non-teaching staff.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 34.86

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	1	3	3

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.2

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 34.41

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	1	0

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

This is systematically carried out to assess an individual staff's performance and productivity. It helps in organizational improvement too. It has assisted in guiding, counselling, planning and training. Appraisal has been carried out to realize the pre-set goals. This is done on an annual basis.

The performance of the teaching and non-teaching staff is assessed through the Annual Performance Appraisal System.

Every academic year the API-PBAS forms are filled by all the faculty members. All these forms are then

submitted through head of department to the IQAC. The faculty performance is assessed by the IQAC Co-ordinator and the Principal on the basis of API and PBAS forms and necessary action is taken for the improvement.

For CAS promotions PBAS forms and API score of faculties is assessed and verified by IQAC. It is later on forwarded to Mumbai University for further procedures.

Non-teaching staff fills the confidential report proforma and it is checked and verified by the Office Superintendent. The confidential report is then submitted to the Principal for the final evaluation. If there are any adverse remarks then it is shown to candidate and asked for clarification.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The internal and external audits are done regularly in our institution. The college has a well defined financial audit system. Audit is conducted at the end of each financial year. The auditors visit to college at regular intervals, they verify all financial transaction with the supporting documents and approval of proper authority for each financial transaction. The financial transactions are accounted in Tally 9 by the college. Our college has appointed a statutory authority Sheth Doshi and Associates, Mulund (west), Mumbai as external auditor and the appointed company conducted audit for every year for the period of last five years i.e from 2014-2019. Audit is conducted in accordance with the Auditing standards generally accepted in India. They plan and perform procedure to obtain the reasonable assurance about whether the financial statements are free from material misstatements. Along with the audited statement, audit reports are also available for verification. The institute has also appointed Mr. Akshay Parekh as an internal auditor. The Internal Audit provides us an assurance that our institution's risk management, governance and internal control processes are operating effectively and deals with issues that are fundamentally important to the survival and prosperity of our institution.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Our College takes every possible effort towards resource mobilization and generating funds beyond the salary grant received from the Government of Maharashtra and revenue generated from the self-financed stream. The college accounts department prepares an annual budget estimate which is discussed in the CDC meeting.

The major source of funds is through the collection of tuition fees from the students.

Tuition fees have two types of components. There are students who pay directly to college and for those who are entitled to get fee reimbursement in the form of scholarship from government of Maharashtra, government releases to the college after verifying the eligibility of the student.

All the tuition fees are collected yearly. The fees collected from students is utilised in payment of salary of the faculties of self-financed courses. All major financial transactions are accounted using Tally 9 software by the Finance and Accounts Department.

Proper records are maintained for the expenditure incurred and are submitted to the scrutinization of the auditors during the auditing sessions.

All the financial transactions and related statements and books of accounts are duly audited at the end of every financial year (Apr – Mar) by the chartered accountants of the firm Sheth and Doshi association.

The funds are utilized for approved academic expenses and administrative expenses as per the norms laid down by the authorities in a fair and transparent manner.

Besides proper and effective utilisation of funds for the constructive purpose and for the well - being of the institution and the student community, we also pay massive attention towards optimum utilisation of resources available in our institution.

- We do maximum utilisation of our classrooms by using them on shift basis for teaching various

subjects of different courses.

- Open Air Stage: All the cultural events and programmes are conducted in the open air stage. Events related to Annual social gathering are conducted on this stage.
- Provisions are made for sufficient quality daylight in our classrooms through dome structures installed on roofs. The natural light helps in better cognitive development among students.
- We have a conference hall where various programmes like Seminars, Guest lectures, Workshops etc. are held.
- We have a big playground that is used for sports related activities as well as by the NCC cadets for their drill and practice.
- There is also a natural exhaust system mounted on roof of our classroom for proper air ventilation.
- Optimal utilization of infrastructural resources and facilities is ensured through:
- Classes conducted on Sundays.
- Yoga Instructor are available for Staff and Students.
- College ground is used for organising national day's celebration like Independence Day, Republic day and other social development programmes of villagers in vicinity of College.

- Expertise of retired staff sought for policy making.
- Rotation of teaching staff in different departments ensures tapping of their full potentials.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance Cell (IQAC) was established in this college on 22 May 2004. The Internal Quality Assurance Cell (IQAC) helps the institution to maintain and enhance quality of education. It monitors the academic quality regularly.

The prime task of IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institution.

IQAC works towards the internalization and institutionalization of quality enhancement. To ensure efficient functioning of IQAC, coordinator of the IQAC shall interact with various functionaries for effective implementation of IQAC and apprise chairperson of IQAC from time to time for the progress.

The institute has well defined policy for the quality assurances which is ensured by the effective participation from all the stakeholders. The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. The quality assurance

processes, with regard to academics, administrative, are the integral part of the institutional policy.

The two practices institutionalized as a result of IQAC initiatives are as follows:

1. **BUSINESS FEST:** Every year the Commerce Association of our college organizes business fest called as “Enthra-Fiesta” to impart practical business experience as well as provides guidance on entrepreneurship to students. It also inculcates various business skills such as advertising, marketing, accounting, branding etc. through various competitions. The participating students are assessed on the following grounds:

1. Ad-well competition in which the advertising skills are judges on the basis of Ad-Layout, Presentation etc.
2. Know-well competition where students intellect in selecting brand name is judged.
3. Stall-well competition in which assessment will be made on the basis of stall decoration, service to customers, hygiene etc.
4. Fin-well competition in which accounting knowledge is judged on the basis of accounting file, which group has to submit within two days after the Enthra-Fiesta.
5. Finally there is Super Enthra group competition in which stall earning maximum profit is awarded.

1. ROBOTICS WORKSHOP:

Robotics being a fascinating and challenging field of study with excellent employment opportunities and is predicted to be one of the most wanted skills in the near-term future. Keeping this in view, our college B.Sc (I.T) department organizes the robotics workshop every year for the T.Y B.Sc(I.T) students in order to expand their knowledge in the field of Robotics Vision. **Mr Sanil Thaiyyal** is invited as a resource person. This workshop gave an idea to students about robotics, Live demo of making models like ultrasonic water tank controller, ultrasonic range meter, irrigation and watering system to garden or ground by using IOT, Home automation control and security with android app etc. This Robotics workshop offers our graduates with an excellent platform to enter into a wide range of challenging sectors such as Automotive Industries, Engineering, IT, Healthcare, Entertainment and Science.

File Description	Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

With reference to the recommendations made by the NAAC on 9th jan, 2012 we have made following improvements:

- (1) We have got permanent affiliation from the university.
- (2) As per the suggestion of NAAC peer team during their last visit, our colleges has got the recognition under the section of 2(F) and 12(B) of UGC act, 1956.
- (3) Our college has also introduced several certificate courses like **Robotics Certification Program, Mutual Fund, GST**, etc. in past five years, to increase the employability prospects of our college graduates.
- (5) After the previous NAAC visit in 2012 the number of PhD teachers has increased up to 07, M.Phil. 04 and NET /SET qualified staff are 08.
- (6) **Coaching classes for Competitive Examination Program** Our College has started free coaching for students preparing for competitive exams like Union public service commission, Maharashtra Public Service Commission exams etc. This facility is provided free to all the interested students.
- (7) MoUs have been signed with some industries during the last five years. This has helped to bridge the gap between industry and academia, thereby increasing the quality of students.
- (8) Since, we comprehend that creating an engaged, supportive alumni network is crucial to an institution's success and can be one of its biggest sponsor; we are presently working towards the official formation of an active and institutionalized Alumni association of our College. Even before all of this, some of the departments of our college used to arrange alumni meet on their level.
- (9) Anti-ragging cell, Grievance cell and placement cells have been established as per the suggestion of NAAC.

Two best examples of institutional reviews and implementation of teaching learning reforms facilitated by IQAC are:

1. ICT enabled teaching learning Method To cope up with the changing world scenario, IQAC has taken the initiative to introduce the ICT enabled teaching learning process in our institution. College has distributed laptops and projectors to every department in order to facilitate the use of ICT tools and make teaching learning process more effective. Simultaneously, we try to equip our students with profound ICT skills so that they become active members of our knowledge society which is built on the foundation of ICT in most areas these days. Keeping this in consideration, our college has organized an ICT workshop for students in order to keep them well versed with techniques of ICT. Some of the ICT tools used by our faculties are:

1. You-tube channel
2. I.T Voyagers
3. Tutorials point
4. W3 school
5. PDFs
6. Documentary films and dramas
7. Swayam channels

2. INDUSTRIAL VISITS: Every year different departments of our college organizes the Industrial visits

for exposure to practical working conditions in various industries and companies. It fills the gap between theoretical training and practical training in the real life environment as well as provides opportunity for active or interactive learning experience in class as well as outside the classroom environment. Industrial visits helps in enhancement of interpersonal skills and communication techniques of students.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Describe gender equity initiatives undertaken by the institution :

Institution has organised events and programs according to the policy and core values of the Institute which makes students and their parents aware and alert about various socio-cultural-economic factors, health awareness and career opportunities.

Annual Gender sensitization action plan: To promote gender sensitization through

1. Health awareness and follow up programs.
2. Create awareness about self defense.
3. Collaborative programs with NGO's and Police Department.

To promote Gender Equality through various interactive social programs showcasing the life stories of well known personalities:

1. Felicitation of Smt. Sindhutai Sakapal and Dr. Prakash Amate world famous social reformers.
2. Promoting women entrepreneurship
3. Honor the staff members who having only Girl child.

Institute has organized various programs as follows.

1. Workshop on Gender Equality In Association with JSW Ltd.,
2. Guidance Session on Gender Equal Relationships by Mr. Vivek Kashikar – Counsellor.
3. “Amhi Udyojika : Women Entrepreneurs” Organized by BMS dept. And WDC to promote Women Entrepreneurs.
4. Workshop on Awareness and Prevention of Sexual Harassment at workplace organized by WDC.
5. WDC organized Essay Competition on SavitribaiPhule Smruti Din.
6. WDC organized Health check up camp in association with Wockhardt Hospital of Mira Road.
7. Women Empowerment Seminar: Lecture by PSI Arun Fegde, Vangaon, Video show on “Violence on Women”
8. Poster Competition and Slogan Competition on Save Girl Child – NSS Dept.
9. Women Cancer Awareness : Pamphlets Distribution to near by local area.
10. Workshop on Health and Habits : Guidance session by Dr. Rambilaben Shroff : Health of Women and Importance of Diet
11. "STRESS MANAGEMENT & CONFIDENCE BUILDING "Honour of Anganwadi Sevika for their work for society.
12. WDC :Self Defence Workshop by Shri Vinay Save Trainer: Installation of SAKHI BOX System : to forward complaints of girls,
13. Women Achievers of India: Poster Competition on Status of Women In India : DLLE:

Specific facilities provided for women in terms of :

a) Safety and security B) Counselling c) Common Room d) Day care Centres for young children e) Any other relevant information

Institution shows gender sensitivity in providing facilities such as:

a) Safety and security:

1. Our College is under C C T V - Surveillance
2. Security system is hired by Institute. As well as One Lady Guard is specially moving around the Institute to keep watch.
3. Self defense training program is organized in campus particularly for women
4. Identity cards are provided to staff members and students to identify people.

b) Counselling : Students are been receiving counselling for various matters such as Health, Career, Admission, College drop outs, Personality development and communication skills.

Behavior Dynamics project is an initiative of unaided departments to understand and analysed the social, psycholological and physiological aspects of students which are the foundation stones around which their personality gets developed.

c) Common Room : Boys and Girls common room , Seperate sanitation facility is available in College premises.

File Description	Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

RESPONSE : Reduce, Reuse & Recycle

- **Reduce** - Reduce the amount of garbage generated. Alter our lifestyle so that minimum garbage is generated.
- **Reuse** - Reuse everything to its optimum utilization after properly cleaning it. Make secondary use of different articles. Best out of Waste are created. And such things taught to students also through the organisation of Competition.
- **Recycle** – Many times Institution organising the events in which paper bags are made and distributed in surrounding areas propogating the message " Don't use plastics".

1.Solid Waste Management : Reusing the stationary waste under which the NSS students are encouraged to prepare new handmade notebooks by using waste stationary and such books are distributed to the studenta of Aashram Schools of Dahanu area.

Solid waste management is properly done on regular basis by the housekeeping staff like disposal of garbage, selling of old news papers , reuse of old stationary etc.

The students are motivated to adopt eco-friendly practices pertaining to waste management, hygiene and cleanliness. The students are also encouraged and mobilized for green practices and waste management through the initiatives taken by NSS, NCC and DLLE.

2. Liquid waste Management : Liquid Waste is managed through sewage system.

3. E-waste Management : The unused or damaged computers/electronic gadgets are collected from different locations of the campus. Some computers are repaired ,reused and some of them are discarded as they become redundant.

4. Hazardous waste and radioactive waste management : No hazardous Chemicals are generated hence we

have still not installed any affluent treatment plant.

File Description	Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards

5. Beyond the campus environmental promotion activities

Response: D.1 of the above

File Description	Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: E. None of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Institution has always organized its activities with inclusive by including nearby local community, Various Mandals and clubs such as Rotary Clubs, Lions Club. Omkar Mitra Mandal - Chinchani, Cricket Club Chinchani, Bramhakumari Vishwaavatsaslya Sangha – Boisar, Vangaon Police Station, PHC Chinchani etc.

Objectives are to create awareness and acquiring support systems for the program. And association of other people make the sense of togetherness, and socioeconomic strengthen to the activity.

- Swacchata Abhiyan with cooperation of Rotary Club- Boisar, ,

Rally spreading information and awareness of cleanliness in village, Tree Plantation and Save Water to celebrate Universal Water Conservation Day.

- Disaster Management Workshop
- Blood donation camps are organized in association with Lions club – Boisar
- Creation of awareness of Road Safety in association with Vangaon Police Station
- Institution organizing Aids Awareness Programs to spread depth details about it. Lectures of Doctors are being organized.
- Every year Tree plantation programs as a green initiatives with the help of Industry, Government Dept.,
- Institution organizing Workshop on Mental and Physical Health and Intelligence issues for the students by Bramhakumari Vishwaavatsaslya Sangha - Boisar

- Industrial Visits are organized by various department in Industrial area at Tarapur, Wada. To imparting exposure to the students regarding the actual manufacturing, packaging and transportation.
- Institution Honored : The Legends of the India, the great social worker, awarded by the Magsaysay Award for 'Community Leadership' in 2008, - Mr. Prakash Baba Amte (With help of Gayatri Mahila Mandal, Ekta Mahila Mandal Panchal Samaj Mahila Mandal, Raturaj Mandal, Omkar & Pragati Mahila Mandal, Chinchani
- Institute is ever trying to inculcate entrepreneurship spirit in students by organizing Workshop on 'Entrepreneurship' -Mr. Sanjay Thakur, Industrial Inspector, DIC, Thane

Creation of Fire Awareness and Fire Safety in association with Tata Steel & Global Wires Ltd., Tarapur

- Organizing Intercollegiate Business Festival to create interest and awareness in students of the area.
- Road Safety Session organized in Association with Tata Steel, Tarapur on Industrial Safety, Road Safety, General Safety through Power Point Presentation Speaker - Mr. Abhijit Kumar
- Nearby areas banks officers and banking and taxation Practitioners are invited for the Guest Lectures and for Financial literacy programs.
- Global Warming Awareness Programe.
- Rally for Sena Jawan “ Terrorists Attack of 14th Feb, 2019 with Villagers (Nearby 2000)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Students need role models in their lives who they can look up to and derive strength from during tough times of life. College students face their share of stress during their academic careers and a role model can help them to pull through. And there cannot be a better place to look at beyond our freedom fighters, social workers who sacrificed everything for the sake of this country and had seen some of the worst of life's struggles. We can learn about dedication, determination, hard work, perseverance, positivity and much more from these figures and they are no doubt one of the best role models till date.

Every year Institute is celebrating programs and events through which human values and professional ethics imbibe in students.

Punyasmaran of Late Shri. Purushotam Laladas Shroff – The honourable work of Shri. Shroff for village Chinchani and CTES. Institute is celebrating 17th July – Foundation Day of Shri. P.L.Shroff College in which newly admitted students of all streams are been oriented for the higher education. Prize distribution ceremony conducted of all T. Y pass outs whose result are out. College Editorial board publishes “KARYAVRUTTANT”.

Lokmanya Tilak Jayanti – 1st August

History Department with NSS students celebrating Lokmanya Tilak Jayanti to focus the life of the Great Personality who did selfless long political Leadership, and worked for Indian Freedom through Essay

competition, Guest Lecture, PPT , Group discussions.

Hutatma Din – 14th August

History Department and the villagers, Grampanchayat members come together and to pay respect and gratitude to the freedom fighters of Chinchani. Hutatma of the area- Shri.Ramkrishna Karvir, Shri. Chintaman Bari, Shri. Ahemedniya Sheikh, Shri. Haribhau Pawar, Mangalda Shroff

Dr.Radhakrishna Sarvapalli - 5th September, Teachers Day Celebration - Teaching is the most prominent profession in the world. Teachers are known to shape the mind of youth without knowledge no one can exist in this world. Teacher imparts good value in children and turn them into responsible citizens. So, every year students celebrates Teacher's Day.

Mahatma Gandhi Jayanti : 2nd October - Institute organises Swacchata Pakhwada to celebrate Gandhi Jayanti. NSS, NCC, DLLE and other students participating in the various activities spreading message of Cleanliness through Rally, Poster Competitions, Cleanliness Competition, Sea Beach cleaning.

Dr. A. P. J Abdul Kalam Death Anniversary 15th October is celebrated as a Reading day in the Institute, to rejuvenate the habits of reading thoroughly in students in the technology age, where only whats app, Face book, Instagram reading are the charming habit of the students.

Dr.Babasaheb Ambedkar Mahanirvan :To honour and memorise the work of upliftment of downtrodden communities of India, intelligent work of drafting Constitution of India. Programs like documentary show, Special lecture on Dr. Ambedkars Exertion for India were organised by Library department.

Savitribai Phule Jayanti : Because of Honourable Savitribai Phule, Indian Women has achieved a lot in life. To salute to her efforts WDC department organised program.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Institution organizes celebrations of National and International commemorative days, events and festivals. To make students a good and responsible citizens apart from the boundaries of Caste, region these days and its celebration is important part of the educational life.

1. **International Yoga Day** : Every year Institute celebrates International Yoga Day on 21st June, as its first event of the year with full of energy and enthusiasm. All faculties and students participate in making this event a grand success. Through this a disciplined , healthy and energetic lifestyle inculcated in them.
2. **Indigenous Day Celebration**: 9th August, is an Indigenous Day celebration- specifically for our area it is very important as many of our students are from tribal communities and areas. To make aware truth of the origin of the Art (Warli painting), Tarpa Dance(folk Dance), various vegetables and food this day is celebrated.
3. **Independence Day Celebration**: On occasion of Independence Day NSS , NCC department organising National Integration Relly Demonstration of parade. Flag Hostiong Program held on College ground.
4. **Teacher's Day Celebration** : 5th Sept, Teachers Day- to Memorize Dr. Radhakrishnan Sarvpalli birthday. Students organizes programs to express gratitude for Teachers .
5. **Constitutional Day** :To aware the students about our constitutaion, every year on 26th November, Institution celebrating Constitutional Day.On this occasion Research Papers were presented on various topics related to Indian constitution, Group discussion, special lecture were held. Voting awareness Rally was organised.
6. **Republic Day Celebration** :26th January Republic Day celebration is with full of eagerness as whole village at ground with different programs and events. Awards and recognition is being given to the special achievers.
7. **Women's Day Celebration** : 8th March International Women's Day celebrated in Institute with programs of awareness on health issues, Sexual harassment and related Laws. Honor of Staff members who having only Gild Child, Honor of Anganwadi Sevika, Session on Stress Management and Confidence Building etc.
8. **Universal Water Conservation Day** :Universal Water Conservation Day 22nd March is celebrated with Rally in village to create awareness of water conservation. World Water Day is an annual event celebrated on 22nd **March**. The day focuses attention on the importance of universal access to clean water, sanitation and hygiene (WASH) facilities in developing countries. The day also focuses on advocating for the sustainable management of freshwater resources. Institute organizes the programs to create the awareness about it.

File Description	Document
Link for any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Title of the Practice : Conservation of Nature

Objectives of the Practice

Institute adopted Conservation of Nature as its best Practice for last many years.

Principles:

- 1.To instill a habit of conservation and preservation of nature amongst students through various awareness activities.
- 2.To create awareness about Green practices in nearby areas through various programs.

The Context: Chinchani has got one of the best natural, beautiful, and pollution free beach in the western coastal region of Maharashtra.

There is no proper implementation of Environment conservation policy or scheme by the officials, hence Institute acts as a pioneer and takes initiatives like beach cleanliness drive, Tree plantation etc. To maximize use of natural resources and minimize use of artificial resources, Roofing Fan (Wind blowers) makes impacts on air and cooling in class rooms.

The Practice: Conservation of Nature

Every Year College organizing Swachhata Abhiyan – Swachhata Pakhawada under which following activities are being undertaken:

1. Campus cleanliness
2. Beach Cleanliness Drive
3. Distribution of Paper bags.
4. Street Play on Cleanliness at central places in Chinchani.
5. Tree Plantation in Collaboration with Industries and NGO's.
6. Tree Adoption Scheme – in association with Govt. Dept.

7. Institute distributed 600 cloth bags in nearby community.
8. Global warming Awareness : Encouraging to Enjoy Pollution free Diwali- Workshop with ANNISA (NGO)
9. Cleanliness and Beautification of Railway Station : Cleanliness work and wall painting for beautifying Boisar railway station.
10. Rally on Green Initiatives and celebration of Environment Day.
11. Minimum use of Electricity by utilizing natural light and wind in classrooms.
12. Use of Bore well water.
13. Conserving the Casuarina trees and Ketki which prevents soil erosion.

Limitations to the activities :

- Heavy rainfall in the area makes the scene critical.
- Limited knowledge and awareness about the importance of Conservation of Nature creates operational challenges.

Evidence of Success:

1. Clean & Green Campus.
2. Clean Sea beach.
3. Students Distributed 1000 paper bags to sellers and avoid usage the plastic bags
4. Street Play on Cleanliness at places in Chinchani
5. Tree Adoption Scheme –100 students participated. Lions Club, Dahanu and Jain Social Group Dahanu were involved in the activity(200 plants were adopted by students)Dist. Officer Mr.Prashant Narnavre Present for the program.
7. Institute distributed 600 cloth bags in nearby community. 60 NSS students created cloth bags with the help of Solser Club, Innerwheel Club and distribute it in Bazar of Chinchani.
8. It was observed that in general society has become more aware and conscious and celebrated Pollution and Noise free Diwali.
9. Cleaned and beautified Boisar Railway station.

Problems encountered and resources required :

1. In cleanliness activities 100% students could not participate due to their other activities and schedules.

2. Though the sea shore is regularly cleaned by the students, but due to erroneous tidal waves and Human interference.
3. Cloth bags creation and distribution program got success, but people cooperation is very limited

Note: It's a need of the day, to teach and train the students as well as teachers to sustain and conserve the Nature in best of their capacity.

2. Title of the Practice : Women Empowerment –

Chinchani is the area where by profession many women are engaged in

1. Dies making and production of metal parts and components.
2. Fishery
3. Agriculture
4. Other Business.

However due to lack of education and self Esteem, it is necessary to empower and uplift them .

Objectives of the Practice :

1. To create and Develop a sense of self-worth, a belief in their own ability
2. To sensitize them towards gender equality issues
3. To improve their quality of life
4. To develop a support system to make women Financially independent;
5. To create awareness on Gender cross cutting issues and to prepare them for any challenges of life through self defense mechanisms and techniques.
6. To impart Business skills for self-employment.

The Context :

Women Empowerment Efforts to realize the full identity and power in all spheres of life Institute have been made efforts on a regular basis across the area and in the Institution. Institute organising programs viewing not only empowerment in the economic sense but also for issues of health, education, literacy etc.

In context of women, empowerment essentially refers to a feeling of awareness of one's own situation backed up with the knowledge, skills and information which could enable women to gain higher self esteem and facilitate their role as decision makers in the current patriarchal society where women have always been subordinate to men.

The Practice: Empowerment of Women by all means and ways .

It has been analysed that ultimately the implementation of activities of Women empowerment like Appeal – Educate and Train for awareness of Health, Financial literacy, Entrepreneurship -Honour- Retain in a cyclical way.

As per the guidelines of Women Development Cell of University of Mumbai, various activities are carried out with different Institutes and NGO's to uplift the women status in society.

Empowerment includes the action of raising the status of women through education, creating awareness ,training them, creating self-earning avenues etc. Women empowerment is all about equipping and allowing women to make life-enhancing decisions through studying the different problems in society.

Institution has organised the following programs and events to empower women.

- “ Amhi Udyogika” - Entrepreneurship Activity for the Girls students and women of SHG, and other Women Entrepreneurs. Program focuses on exposure to varied skills and confidence building activities.
- Felicitation of Female parent for their encouragement and motivation to their wards for seeking and pursuing higher education.
- Institution organized financial literacy program- in which students as well as their mothers provided guidance about opening bank accounts and its operating with the help of TJSB Bank.
- Haemoglobin check up and follow up and treatment is being given to students every year. Health Check up camp - BMI, ECG
- Honour of Teaching and non teaching staff who having only Girl Child
- Organizing workshops on awareness of Sexual harassment of women at Work place.
- Cricket match was organized for Teaching and non teaching women staff .

Limitations :

- Limited cooperation and support from the society
- Lack of education
- Lack of awareness about the burning gender related issues.
- Many women related violence issues goes unreported due to lack of legal awareness.

Evidence of Success :

A sense of Trust and confidence was developed amongst the Girl Students and women which was depicted through their wholehearted support and participation in various activities to empower them.

Considerable improvement in the health statistics of students like hemoglobin and weight issues.

Girls Students got support and counseling on issues such as career, education, affairs, physical health, stress of family problems etc.

Problems encountered and Resources required –

- Relate to health issue -As health issues problems are of varied nature due to the upcoming habits of the students and parents, institute is trying to solve it.
- Students and parents of the area having lack of awareness of importance of higher education and its impact on life.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

1.The Institute resides at the beautiful costal line of Chinchani with a pleasant view of ocean. Which grants it cold and humid atmosphere throughout the year. The Institute campus includes a huge ground for the students. Due to such favorable conditions and facilities, the Institute opens its gates for the locals for celebration of national festivals i.e. the Republic Day and the Independence Day of India.

2. Shri. P.L. Shroff College, with the value based vision, aims to inculcate the higher education system with social work. CTES & P.L.Shroff College of Arts and Commerce, Chinchani established a platform for recognition of social work and create awareness among the students. The Institute always tries its best to include all the students, nearby communities, various groups such as Rotary club and Lions club for the activities. Also some renowned Organizations like SantBalji International Centre of Peace and PrajapitaBhramhakumariVishwakalayan Centre are associated for these types of the events and activities. The Institute has honored various personalities like **Dr. Prakash Amte, Dr. Vikas Amte, Shrimati Sindhutai Sakpal, Mrs. Pramila Kokad, Babytai Kurbude.**

3.A Business Festival By The Students, To The Students And For The Students.

Organization of Business Festivals by students to create spirit of Entrepreneurship among the students since the year 2001. Since 2014 this festival is uplifted and being organized at intercollegiate level. Grooming students with actual training helps them gain real life experience and knowledge. It grants them the opportunity to implement their skills and ideas. This in turn enhances students' confidence level and boosts their morale. The Entrepreneurship development skills are imbibed in students through this program. Every year the event receives more than 200 student participants. Where these enthusiasts put up their business stalls and participate in various competitions like Slogan Competition, Advertisement Competition and Accounting Competition.

4. Enlighten : ***Prabodhan Through Kirtan Kala***- The main objective is to enlighten people through the Traditional art form : KIRTAN. Indians having long tradition of reach to unreach and bring people in the main stream of life by Kirtan Kala.

College is promoting this through our Multi talented lecturer for his Kirtan Kala. Creating and promoting awareness about ethical aspects of life such as ***Sarv Dharma Sambhav, Datta Sampradaya Va Ajacha Vidyanmaya Samaj*** in nearby area local areas.

5.In support of financially backward class students, the Institute accepts the academic fees in form of installments. This eases down the burden of paying the whole amount at a single time.6.The Institute

follows strict rules related to evade sexual harassment and ragging. A worthy note for the Institute is the fact that no incidents of violence, ragging or harassment have been observed or been reported. The Institute promotes gender equity through various programs and workshops. Activities of creating awareness against women harassment are carried out. The students also perform street play to spread the importance of gender equality inside as well as outside the campus.

6. The Institute provides support to the physically challenged students. The faculty makes sure that the students morale is high and spirited. It is made sure that these students don't feel left out. They students are inspired to take part in various activities to keep them motivated.

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The College has taken serious note and fulfilled recommendations/ suggestions made by NAAC committee in its earlier visit.

- University of Mumbai granted permanent affiliation in the academic year 2012.
- University Grants Commission granted 2(f) and 12(b) status under UGC act 1956 to the College in the academic year 2017.
- College has started BSc three years degree course in the academic year 2013-14.
- College has started MA (Hindi) P.G. program in the academic year 2013-14.
- Alumni Association established and its registration is in process.
- 4 more faculty members completed Ph.D ,
7 more faculty members cleared NET/SET,
3 more faculty members recognized for PG teaching.
- More faculties placed after earlier NAAC.
- Participation in National and International Seminars/Workshop/Conferences is increased.
- Teachers are using ICT tools to make teaching and learning more effective.

Concluding Remarks :

It really gives us great sense of satisfaction that we have made efforts to work as per the direction and expectation of NAAC and contributing to development of Rural and Tribal youth to meet, Local , National and global needs of higher education.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.3.2	<p>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</p> <p>1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>108</td> <td>108</td> <td>102</td> <td>124</td> <td>124</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>30</td> <td>30</td> <td>26</td> <td>50</td> <td>50</td> </tr> </tbody> </table> <p>Remark : Considered only field work and project work.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	108	108	102	124	124	2018-19	2017-18	2016-17	2015-16	2014-15	30	30	26	50	50
2018-19	2017-18	2016-17	2015-16	2014-15																	
108	108	102	124	124																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
30	30	26	50	50																	
1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year</p> <p>1.3.3.1. Number of students undertaking project work/field work / internships</p> <p>Answer before DVV Verification : 1066</p> <p>Answer after DVV Verification: 114</p> <p>Remark : Considered only the final year students of Commerce and Management.</p>																				
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <p>1) Students</p> <p>2) Teachers</p> <p>3) Employers</p> <p>4) Alumni</p> <p>Answer before DVV Verification : B. Any 3 of the above</p> <p>Answer After DVV Verification: E. None of the above</p> <p>Remark : Sample filled in feedback forms and three filled forms from each category of stakeholders not provided.</p>																				
2.1.2	<p>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.</p>																				

as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
330	321	382	444	446

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
337	321	382	444	446

Remark : The number of admitted students in reserved category should not be more than sanctioned (420) for years 2015-2016 and 2014-2015. No explanation is provided for the same

3.2.2 **Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**

3.2.2.1. **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	2	2	4	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
6	2	2	3	3

Remark : Figures as per the newly attached documents. Documents not found for 1. 2014-15 - Business festival & Robotics Certification Program 2. 2015-16 Robotics Certification Program 3. 2018-19 : Boli sanvardhan garaj ani jawabdari

3.3.3 **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.3.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
9	7	9	20	9

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	1

Remark : Figures revised as per the newly attached document. Publication claimed under 3.3.2 excluded.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	2	0	1	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	0	0

Remark : Award by University of Mumbai for Street Play is considered as the college was represented by the students. No proofs attached for Poster making. Chief Minister Scholarships and DISPLAYING EXCEPTIONAL TALENT IN YOGA IP cannot be considered

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

3.4.3.1. Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
20	19	9	12	17

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
20	19	9	12	18

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
23	0	80	113	127

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : No relevant proofs attached. Mere excel list cannot be considered. The website link provided is also not working.

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	1	1	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : E-copy of the letters showing MOUs with other institutions is not attached.

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3.2	1.4	8	3.7	2.6

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
8.6	14	8	3.7	2.6

5.1.1 **Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

5.1.1.1. **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
398	286	462	511	489

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
300	282	447	531	504

Remark : Number of students edited as per the newly attached document. Supporting documents not provided.

5.1.2 **Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

5.1.2.1. **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15	23	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
15	23	0	0	0

Remark : As per HEI

5.1.5 **The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**

3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : Sufficient documents not provided to support the claim. Web link not provided.

5.2.2 **Average percentage of students progressing to higher education during the last five years**

5.2.2.1. **Number of outgoing student progression to higher education during last five years**

Answer before DVV Verification : 138

Answer after DVV Verification: 136

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
25	32	27	27	29

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
13	15	13	13	16

6.3.2 **Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
8	4	4	9	8

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	1	3	3

Remark : One teacher can only be counted once in one year. Mere cash vouchers cannot be considered

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	1	1	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

Remark : Revised as per the newly attached document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
11	6	8	5	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	1	0

Remark : Revised as per the newly attached file and documents attached. E-copies of attendance certificate of Prof. Suchita.V.Karvir not available.

6.5.3 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2. Collaborative quality initiatives with other institution(s)**
- 3. Participation in NIRF**

	<p>4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p> <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D. 1 of the above</p>
7.1.5	<p>Green campus initiatives include:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: B. 3 of the above</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>404</td> <td>401</td> <td>399</td> <td>393</td> <td>392</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>294</td> <td>315</td> <td>328</td> <td>309</td> <td>308</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	404	401	399	393	392	2018-19	2017-18	2016-17	2015-16	2014-15	294	315	328	309	308
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2.1	<p>Number of full time teachers year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>24</td> <td>23</td> <td>21</td> <td>19</td> <td>14</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	24	23	21	19	14										
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24	23	21	19	14																	

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
23	22	20	18	13

3.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
71.72	79.54	60.62	58.86	57.19

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
13.59	18.30	14.09	9.68	7.10