

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

CTE Society's

P. L. Shroff College of Arts and Commerce Chinchani

1.2 Address Line 1

At & post Chinchani.

Address Line 2

Tal- Dahanu, Dist- Palghar

City/Town

Chinchani

State

Maharashtra

Pin Code

401503

Institution e-mail address

plshroffcollege@gmail.com

Contact Nos.

02528 242508/ 242040

Name of the Head of the Institution:

Principal Dr.Pramila S. Raut

Tel. No. with STD Code:

02528 242508/ 242040

Mobile:

9422073118

Name of the IQAC Co-ordinator:

Prof. Dr. D. D. Shelar

Mobile:

9890007904

IQAC e-mail address:

plsciqac@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

14011

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/58/RAR/047 dated

1.5 Website address:

www.ctesociety.co.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2004	5 years
2	2 nd Cycle	B	2.15	2012	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

25/06/2012

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Yes Central deemed Private

Affiliated College Yes Yes No

Constituent College Yes No No

Autonomous college of UGC Yes No No

Regulatory Agency approved Institution Yes Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Yes Men Women

Urban Rural Tribal Yes

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Yes Totally Self-financing

1.11 Type of Faculty/Programme

Arts Yes Science Yes Commerce Yes Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

BMS and BSC IT

1.12 Name of the Affiliating University (*for the Colleges*)

University of Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (*Specify*)

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

05

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC : Nil

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. Plan to start B.Sc., M.A. (HINDI). 2. To take initiative for permanent affiliation of university of Mumbai 3. To organise mega exhibition of women entrepreneurs & SSGs 	<ol style="list-style-type: none"> 1. Achieved expected outcome. 2. Achieved expected outcome. 3. Achieved expected outcome.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Yes Syndicate Any other body

Provide the details of the action taken

Major infrastructural plans for renovation & redevelopment were chalked out.

Part – B (2016/17)

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	04		04	
UG	05		03	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				2
Others				01
Total	09		07	03
Interdisciplinary				
Innovative				2

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	09
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employer Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

All syllabuses of all faculties (First year) have been changed.

Research project only for MCOM part II caring 100 marks.

40 marks internal evaluation through unit test for MCOM in all semesters.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	11	8	3	00	00

2.2 No. of permanent faculty with Ph.D.

5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
8	0	3						11	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

F.T.07

CHB : 36

Total: 43

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Other
Attended Seminars	03	08	05	00
Presented papers	06	02	00	00
Resource Persons	01	00	01	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Five days' workshop held on Robotics.

Business Festival to impart practical business training in which following competitions are held: Advertising comp, Marketing comp, Brand name com, Accounting comp & successful business group.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS: 02	F: 01	CD: 22
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2.10 Average percentage of attendance of students:

80

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division						
		Distin. %	A	B	C	D	E	Pass %
BA	70		22.8	37.14	17.14	7		84.28
BCOM	132	00	04	06	29	31		70
BMS	22		22.72	9.09	18.18			50
BSC IT	15		33.3	46.6				80
BSC	16		31	31	12	12		87.5
MCOMmngt	12	08	58	17	08	00		92
MCOM acc	20	05	40	30	20			95
MA mar	17		5.8	58.08	5.8	17.6		88.23
MA Hindi	24		8.3	29.1	29.1	4.1		70.83

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Observations of lectures, Students feedback, Employees feedback, Students performance review.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	0
HRD programmes	00
Orientation programmes	02
Faculty exchange programme	00
Staff training conducted by the university	01
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00

Others	06
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2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	8	00	00	5
Technical Staff	3	00	00	7
Total	11	00	00	12

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Guest lecture on Minor/Major research project for Teachers.
Motivate students to participate in Paper presentation
Guest lecture on Research Methodology for M.Com students.

3.2 Details regarding major projects: Nil

	Completed	On-going	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects:

	Completed	On-going	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		25,000 Rs.		

3.4 Details on research publications:

	International	National	Others
Peer Review Journals	01		
Non-Peer Review Journals	02		
e-Journals			
Conference proceedings	03	01	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2016/17	University of Mumbai	25000	12500
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				

Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : Nil

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences	Level	International	National	State	University	College
Organized by the Institution	Number				01	
	Sponsoring agencies				Colleges	

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :Nil

From funding agency From Management / University/College
Total

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	

Commercialised	Applied	
	Granted	

3.16 No. of patents received this year : Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year: Nil

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph.D guides.

Students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No.of Awards won in NCC:

	University level	<input type="text"/>	State level	<input type="text" value="02"/>
National level	International level	<input type="text"/>		<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text"/>	NSS	<input type="text"/>	Any other	<input type="text" value="03"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Tree Plantation
2. Blood Donation
3. Haemoglobin check- up camps
4. Bharat Swachhata Abhiyaan
5. Republic Day celebration
6. Independence Day celebration.
7. Digital India Campaign
8. International Yoga Day
9. Seminar on Sexual harassment of women in the workplace.
10. Woman empowerment programme
- 11 Save girl child campaign

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 acres		Institute	5 acres
Class rooms	17		Institute	17
Laboratories	04		Institute	04
Seminar Halls	01		Institute	01
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	134	37	Institute	171
Value of the equipment purchased during the year (Rs. in Lakhs)	1565732	333485	Institute	1899217
Others				

4.2 Computerization of administration and library:

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16986	1955883	698	117812	17684	2073695
Reference Books	6732	729282	458	78536	7190	807818
e-Books			205	32345	205	32345
Journals	63	26918	02	3001	65	29919
e-Journals			27	19735	27	19735
Digital Database			01	6250	01	6250
CD & Video	288	12193	23	4025	311	16218
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	01	02	01	01	01	01	
Added			01					
Total		01	03	01	01	01	01	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Training to all teachers about online paper assessment.
Awareness programme on Cashless India.

4.6 Amount spent on maintenance in lakhs :

i) ICT	131747
ii) Campus Infrastructure and facilities	120105
iii) Equipment's	333485
iv) Others	24575
Total :	609912

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

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5.2 Efforts made by the institution for tracking the progression

Maintaining record of passed out students with their contact details and inviting them through Alumni Association

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1081	140		

(b) No. of students outside the state

07

(c) No. of international students

00

Men	No	%	Women	No	%
	454	37		767	63

No	%
767	63

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
497	74	154	595	01	1321	623	63	176	356	03	1221

1. Demand ratio : Total Prospects sell : 1717

Total Admission : 1221

Demand ratio : 1:1.5

2. Dropout % : Adm: FY 2014/15: 505. Adm: TY 2016/17: 274

$$274/505 * 100 = 57\% \text{ Success \%}$$

$$\text{Dropout} = 43\%$$

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1) Career guidance On MPSC / UPSC exam, CET,CAT, MBA, MCA
2)

No. of students beneficiaries

200

5.5 No. of students qualified in these examinations

NET SLET GA CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Career guidance by Dena Bank Officers.
Guidance lecture of further studies.

No. of students benefitted

130

5.7 Details of campus placement: Nil

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Seminar on Sexual harassment of women in the workplace.
Poster and Pamphlet distribution in the society.
Gender awareness programme.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

20

National level

International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

Other event: 02

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	469	33,45,745
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives :nil

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ Nil _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To groom cultured citizens with global competency, Quest for excellence and technical expertise who will contribute in developing bright image of the nation in international arena.

Mission: This College being located in real rural, tribal area, its mission is to impart higher education to each and every individual residing in around Chinchani village covering almost 50 villages irrespective of caste, creed, religion and language.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Android workshop
2. Robotics workshop

6.3.2 Teaching and Learning

ICT/Videos/e books

6.3.3 Examination and Evaluation

1. As per University Norms DEPD system is adopted.
2. Centralise assessments Programme for UG and PG Exam.

6.3.4 Research and Development

1. Deputation of teacher for seminars and conferences
2. Deputation of teacher for orientation and Refresher courses
3. Propagating ,encouraging and motivating teachers and students for research activities

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Separate reading rooms for girls and boys.
2. Exhibition of latest books
3. ICT room for all faculties has been developed.

6.3.6 Human Resource Management

1. CCTV.
2. Bio metrics
3. Performance appraisal system

6.3.7 Faculty and Staff recruitment

Appointment of teaching and non-teaching staff through proper channel

6.3.8 Industry Interaction / Collaboration

- Friday Club, Study circle
- Industrial Visits, field visits, educational tours and Guest lectures organised by concern departments.

6.3.9 Admission of Students

As per the University and Govt. of Maharashtra rules and regulations

6.4 Welfare schemes for

Teaching	Advance against Salary, Loans. Free medical assistance
Non-teaching	Advance against Salary, Loans. Free medical assistance
Students	Book bank scheme Instalment in fees Assistance for educational loan. Arrangement of wheel chair for PH students.

6.5 Total corpus fund generated

Rs.

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done? No

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8. Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Adopted Centralized assessment scheme
Arrangement of Cluster college for assessments.
Introduced On Screen Marking system for Ty classes

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University encouraging and motivating affiliated colleges

6.11 Activities and support from the Alumni Association

Placement leads given by alumni and provides assistance in internship projects for BMS and IT faculty.

6.12 Activities and support from the Parent – Teacher Association

PTA meeting held twice a year.

6.13 Development programmes for support staff

6.14 I	Giving advance against salary Provide free medical check up	y
	<ol style="list-style-type: none">1. Retaining the natural heritage by maintaining trees in the campus.2. Use of appropriate technology for ventilation and sunlight.3. To reduce maintenance cost solar Domes are placed.4. Lectures are taken on lecture stand amidst natural scenic beauty.5. Plantation of dates trees to prevent soil erosion.	

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Advertisement through pamphlets & Banner
- Career Guidance Programs.
- ICT class has been developed for all faculties.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. English speaking course ,ERP and GST certificate Course implemented by the college
2. Successfully started T.Y.BSc. Physics.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- A special cell is established to solve the problem of B.C candidate and to provide necessary guidance.
- Institution is providing instalment fees pattern for students to facilitated students to pay fees.
- Faculty members provide emotional and moral support to the physically challenged students.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Program on Swachh Bharat Pakhwada.

Tree plantation programme

Solar energy awareness programme.

Save energy rally.

Anti-plastic Campaign .

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Nil

8. Plans of institution for next year

To organise Inter- Collegiate events & workshops.
To organise sports events on zonal level.
To organise National level seminars.
To start virtual classroom
To start certificate courses according to the industrial demand under NSDC.

Name *_Prof. Dr. Deepak D Shelar*

Name *_Principal Dr.Pramila S Raut.*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
