

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

C. T. E. Society's
Shri. P. L. Shroff College of Arts & Commerce, Chinchani

1.2 Address Line 1

At & post Chinchani.

Address Line 2

Tal- Dahanu, Dist- Palghar

City/Town

Chinchani

State

Maharashtra

Pin Code

401503

Institution e-mail address

plshroffcollege@gmail.com

Contact Nos.

02528 242508/ 242040

Name of the Head of the Institution:

Principal Dr. Pramila S. Raut

Tel. No. with STD Code:

02528 242508/ 242040

Mobile:

9422073118

Name of the IQAC Co-ordinator:

Dr. D. D. Shelar

Mobile:

9890007904

IQAC e-mail address:

plsciqac@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

14011

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/58/RAR/047 dated 10th March 2012

1.5 Website address:

www.ctesociety.co.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2004	5 years
2	2 nd Cycle	B	2.15	2012	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

25/06/2012

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Yes Central Med Private

Affiliated College Yes Yes No

Constituent College Yes No No

Autonomous college of UGC Yes No No

Regulatory Agency approved Institution Yes Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Yes Men Women

Urban Rural Tribal Yes

Financial Status Grant-in-aid C 2(f) UG 2B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Yes ce C Yes ce Law PE Yes Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

No

UGC-Innovative PG programmes

No

(Specify)

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

05

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

18

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Planning to start Skill Development program.	1. Achieved expected outcome.
2. To organise National level seminars & workshop	2. Achieved expected outcome.
3. To organise internship program.	3. Achieved expected outcome.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

Major infrastructural plans for renovation & redevelopment were chalked out.

Part – B (2015 -16)

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	04		04	
UG	05		03	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				2
Others				01
Total	09		07	03
Interdisciplinary				
Innovative				2

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	09
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students Yes
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

M.Com- Adv. Accountancy- Inclusion of IFRS & Ind AS & exclusion of Hou. Co-Op so
 B.A.- Book Keeping- Inclusion of ADD, Bills of Exchange, Consignment & Joint Venture & Govt. Accounts.
 B.Com- Purchasing & Store Keeping- Inclusion of material research, Plant layout etc.
 BMS : SEM: V and VI

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	7	3		

2.2 No. of permanent faculty with Ph.D.

3

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
7	1	3						10	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

F.T. 10

CHB :18

Total:28

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Other
Attended	04	08		
Presented papers	11	12	2	3
Resource Persons		01		

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Business Festival to impart practical business training in which following competitions are held: Advertising comp, Marketing comp, Brand name com, Accounting comp & successful business group.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

01

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division						
		Distin. %	A	B	C	D	E	Pass %
BA								
BCOM								
BMS								
BSC IT								
BSC								
MCOM								
MA								

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Observation of lectures

Student feedback

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	03
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	8			5
Technical Staff	3			5
Total	11			10

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Guest lecture on Minor/Major research project for Teachers.
Guest lecture on Research Methodology for M.Com students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1			1
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	01	01
Non-Peer Review Journals	01		
e-Journals			
Conference proceedings	06	11	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	1	Mumbai Uni.	35000	28000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph.D guides.

Students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="03"/>	State level	<input type="text"/>
National level	<input type="text" value="02"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>	
NCC	<input type="text"/>	NSS	<input type="text"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Tree Plantation
2. Blood Donation
3. Haemoglobin check- up camps
4. Swachhata Abhiyaan
5. Republic Day celebration
6. Independence Day celebration.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 acres		Institute	5 acres
Class rooms	17		Institute	17
Laboratories	04		Institute	04
Seminar Halls	01		Institute	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	110	24	Institute	134
Value of the equipment purchased during the year (Rs. in Lakhs)	1232804	332928	Institute	1565731
Others				

4.2 Computerization of administration and library:

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15535	1763334	1451	192549	16986	1955883
Reference Books	6420	855243	312	74039	6732	729282
e-Books						
Journals	61	25578	02	1340	63	26918
e-Journals						
Digital Database						
CD & Video	280	7813	08	4380	288	12193
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	29	01	02	01	01	01	01	
Added	01		01					
Total	30	01	03	01	01	01	01	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

ERP Certificate Course

4.6 Amount spent on maintenance in Rupees :

i) ICT	131747
ii) Campus Infrastructure and facilities	120105
iii) Equipments	113665
iv) Others	530421
Total :	895938

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

By addressing them accordingly in Farewell program.

5.2 Efforts made by the institution for tracking the progression

Maintaining record of passed out students with their contact details and inviting them through Alumni Association

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1114	207		

(b) No. of students outside the state

11

(c) No. of international students

00

	No	%
Men	516	39.6

Women

No	%
805	60.93

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
459	77	207	595	01	1375	497	74	154	595	01	1321

Demand ratio

4:3

Dropout %

35.66

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- 1) Career guidance On MPSC / UPSC exam
- 2) Aptitude test

No. of students beneficiaries

200

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text" value="01"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

Career guidance by Mr. Ingle on Govt jobs especially MPSC, UPSC, STAFF SELECTION, RRB etc

No. of students benefitted

60

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

02

5.8 Details of gender sensitization programmes

Seminar on International woman's day in which paper presentation on various issues including gender equality.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<input type="text"/>	National level	<input type="text"/>	International level	<input type="text"/>
No. of students participated	<input type="text" value="25"/>	Cultural events	<input type="text" value="20"/>		<input type="text"/>
State/ University level	<input type="text"/>	National level	<input type="text"/>	International level	<input type="text"/>

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level	<input type="text"/>	National level	<input type="text"/>	International level	<input type="text"/>
Cultural: State/ University level	<input type="text" value="06"/>	National level	<input type="text"/>	International level	<input type="text"/>

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	531	3828625
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

06

5.13 Major grievances of students (if any) redressed: _____ Nil _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To groom cultured citizens with global competency, Quest for excellence and technical expertise who will contribute in developing bright image of the nation in international arena.

Mission: This college being located in real rural, tribal area , its mission is to impart higher education to each and every individual residing in around Chinchani village covering almost 50 villages irrespective of caste, creed, religion and language.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Android workshop
2. Robotics workshop

6.3.2 Teaching and Learning

ICT/Videos/e books

6.3.3 Examination and Evaluation

1. As per University Norms DEPD system is adopted.
2. Centralise assessments Programme for UG and PG Exam.

6.3.4 Research and Development

1. Deputation of teacher for seminars and conferences
2. Deputation of teacher for orientation and Refresher courses
3. Propagating ,encouraging and motivating teachers and students for research activities

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Separate reading rooms for girls and boys.
2. Exhibition of latest books

6.3.6 Human Resource Management

1. CCTV.
2. Bio metrics
3. Performance appraisal system

6.3.7 Faculty and Staff recruitment

Appointment of teaching and non-teaching staff through proper channel

6.3.8 Industry Interaction / Collaboration

- Friday Club
- Industrial Visits, field visits, educational tours and Guest lectures organised by concern departments.

6.3.9 Admission of Students

As per the University and Govt. of Maharashtra rules and regulations

6.4 Welfare schemes for

Teaching	Advance against Salary, Loans. Free medical assistance
Non teaching	Advance against Salary, Loans. Free medical assistance
Students	Book bank scheme Instalment in fees Assistance for educational loan.

6.5 Total corpus fund generated

Rs.4543803/

6.6 Whether annual financial audit has been done

Yes

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
For PG Programmes	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University encouraging and motivating affiliated colleges

6.11 Activities and support from the Alumni Association

Placement leads given by alumni and provides assistance in internship projects for BMS
--

6.12 Activities and support from the Parent – Teacher Association

PTA meeting.

6.13 Development programmes for support staff

We are giving advance against salary
Provide free medical check up
Free education facility for their wards.

6.14 Initiatives taken by the institution to make the campus eco-friendly

<ol style="list-style-type: none">1. Retaining the natural heritage by maintaining trees in the campus.2. Use of appropriate technology for ventilation and sunlight.3. To reduce maintenance cost solar panels are placed.4. Lectures are taken on lecture stand amidst natural scenic beauty.
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Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Advertisement through pamphlets & Banner
- Career Guidance Programs

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- College major plan to introduce the Special Study Circle which will harness and encourage students to go for further studies.
- To strengthen placements cell by creating partnership with industries and provide them recruitment.
- To encourage students and faculties for research and development activities.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- A special cell is established to solve the problem of B.C candidate and to provide necessary guidance.
- Institution is providing instalment fees pattern for students to facilitated students to pay fees.
- Faculty members provide emotional and moral support to the physically challenged students.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Program on Swachh Bharat Abhiyaan.
Tree plantation programme
Solar energy awareness programme.

7.5 Whether environmental audit was conducted?

Yes

No

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

Planning to start Skill Development program.

To Start T.Y.BSc. in Physics.

To organise Inter- Collegiate events & workshops.

To organise sports events on zonal level.

To organise National level seminars.

Name: Prof. Dr. Deepak D. Shelar

Name : Principal Dr. Pramila S. Raut.

Dept. Of Economics

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
