### The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

ΙГ	) Ataile	of the	Institu	tion
I. L	Jetans	oi the	ınsuu	uon

I. Details of the Institution	n	
1.1 Name of the Institution	C. T. E. Society's	
	P. L. Shroff College of Arts & Comm	erce , Chinchani
1.2 Address Line 1	At & post Chinchani.	
Address Line 2	Tal- Dahanu, Dist- Palghar	
City/Town	Chinchani	
State	Maharashtra	
Pin Code	401503	
Institution e-mail address	plshroffcollege@gmail.com	
Contact Nos.	02528 242508/ 242040	
Name of the Head of the Institution	Principal Dr.Pramila S. Raut	
Tel. No. with STD Code:	02528 242508/ 242040	
Mobile:	9422073118	

Name of the IO	QAC Co-ordii	nator:	Dr. D. D.	Shelar		
Mobile:			98900079	904		
IQAC e-mail	address:		plsciqac@	gmail.com		
This EC r		<b>mittee No.</b> &A/143 da e in the rig	& Date: uted 3-5-200 ht corner-1	04. [bottom	R/047 dated 1	.0th March
1.5 Website a	address:			www.ctesoci	ety.co.in	
W	eb-link of th	e AQAR:				
For ex. http://	/www.ladyko	eanecolleg	ge.edu.in/A	QAR2012-13.d	oc	
1.6 Accredita	ation Details					
Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
1	1st Cycle	В		2004	5 years	
2	2 <sup>nd</sup> Cycle	В	2.15	2012	5 years	
3	3 <sup>rd</sup> Cycle					
4	4 <sup>th</sup> Cycle					
1.7 Date of Es	tablishment o	f IQAC :	DD/MM/	YYYY	25/06/2012	
1.8 AQAR for	r the year <i>(fo</i>	r example :	2010-11)		2014-15	

	(DD/MM/YYYY)
	(DD/MM/YYYY)
iii. AQAR	(DD/MM/YYYY)
iv. AQAR	(DD/MM/YYYY)
1.10 Institutional Status	
University	State Yes Central med Private
Affiliated College	Yes Yes No
Constituent College	Yes No No
Autonomous college of UGC	Yes No No
Regulatory Agency approved Institu	ution Yes Yes No
(eg. AICTE, BCI, MCI, PCI, NC	I)
Гуре of Institution Co-educa	tion Yes Men Women
Urban	Rura Tribal Yes
Financial Status Grant-in-aid	I GC 2(f) UG 2B
Grant-in-a	aid + Self Financing Totally Self-financing
1.11 Type of Faculty/Programme	
Arts Yes Science	Yes Commerce Yes Law PEI (Phys Edu)
TEI (Edu) Engineeri	ng Health Science Management
Others (Specify)	

Autonomy by State/Central Govt. / University	No		
University with Potential for Excellence	No	UGC-CPE	No
DST Star Scheme	No	GC- CE	No
UGC-Special Assistance Programme	No		No
UGC-Innovative PG programmes	No	(Specify)	
UGC-COP Programmes	No		
2. IQAC Composition and Activitie	<u>es</u>		
2.1 No. of Teachers	07		
2.2 No. of Administrative/Technical staff	01		
2.3 No. of students	05		
2.4 No. of Management representatives	01		
2.5 No. of Alumni	01		
2. 6 No. of any other stakeholder and community representatives	01		
2.7 No. of Employers/ Industrialists	01		
2.8 No. of other External Experts	01		
2.9 Total No. of members	18		
2.10 No. of IQAC meetings held	02		

2.11 No. of meetings with various stakehold	ders: No 02 Faculty
Non-Teaching Staff Students	Alumni Others
2.12 Has IQAC received any funding from  If yes, mention the amount  2.13Seminars and Conferences (only quality  (i) No. of Seminars/Conferences/ World	
Total Nos. International	National State Institution Level
(ii) Themes  2.14 Significant Activities and contribution  Conducted Seminars & workshops	
2.15 Plan of Action by IQAC/Outcome  The plan of action chalked out by the enhancement and the outcome achieve	IQAC in the beginning of the year towards quality
Plan of Action	Achievements
<ol> <li>To develop Chemistry/         Physics/ Zoology Lab     </li> <li>To Organise</li> </ol>	Not achieved expected outcome.
Intercollegiate events.  3. To organise State Level Seminar and workshop.	<ul><li>2. Achieved expected outcome.</li><li>3. Not achieved expected outcome.</li></ul>

4. Partially achieved.

4. Expansion plan of BSc

Dept.

<sup>\*</sup> Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body  Yes Yes No
Management Syndicate Yes Any other body
Provide the details of the action taken
Major infrastructural plans for renovation & redevelopment were chalked out.

# Part - B (2014-15)

### Criterion - I

# I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	04		04	
UG	05		03	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				01
Total	09		07	01
Interdisciplinary				
Innovative				

<ul><li>1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options</li><li>(ii) Pattern of programmes:</li></ul>					
	Pattern	Number of programmes			
	Semester	09			
	Trimester				
	Annual				
1.3 Feedback from stakeholders* (On all aspects)	Alumni Paren	ts Employers Students Yes			
Mode of feedback :	Online Manua	Yes Co-operating schools (for PEI)			
*Please provide an analysis of the fe	edback in the Annexure				
1.4 Whether there is any revision/	update of regulation or s	yllabi, if yes, mention their salient aspects.			

T.Y. B.Com-A/C: Final A/c of co-operative housing Society, valuation of goodwill

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Pattern change: B Sc IT (75-25)

SYBMS: Sem: III and IV

Nil	
• • • • • • • • • • • • • • • • • • • •	

#### Criterion - II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	7	3	-	-

2.2 No. of permanent faculty with Ph.D.

3

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

	Asst.		Associa	ite	Profes	sors	Others		Total	
	Profes	sors	Profess	ors						
	R	V	R	V	R	V	R	V	R	V
-	7	1	3	-	-	-	-	-	10	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

F.T. 10

CHB:18

Total:28

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Other
Attended	02	02	02	02
Presented papers	03	08	-	-
Resource Persons	-	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

	Nil	

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

2.10 Average percentage of attendance of students

80

# 2.11 Course/Programme wise Distribution of pass percentage :

Title of the	Total no. of students						,	Division
Programme	appeared	Disti. %	A	В	С	D	Е	Pass %
BA	96		18.75	39.58	18.75	7.29	-	84.37
BSC IT	20		10	15	05			30
BMS	28		01	07			09	60.71
BCOM	124	00	04	10	30			89
MCom (BM)	20	05	05	25	35			90
MCom (A/C)	23	00	04	35	44			87
MA (Marathi)	35		01	06	06	02	01	47.71
MA (Hindi)	15		00	00	09	02	02	86.66

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Observation of lectures

Student feedback

#### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	1
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	2
Others (Seminar on Research Methodology)	15

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7		1	5
Technical Staff	3			5
Total	10		1	10

# Criterion – III

# 3. Research, Consultancy and Extension

3.1 In	itiatives of the IQAC in Sens	sitizing/Promo	ting Research Clima	ate in the institution	on	
	Guest lecture on Minor/Majo Research methodology for M	•	•			
3.2	Details regarding major pr	rojects				
		Completed	Ongoing	Sanctioned	Submitted	
	Number					
	Outlay in Rs. Lakhs					
3.3	Details regarding minor pr	rojects				
		Completed	Ongoing	Sanctioned	Submitted	
	Number					
	Outlay in Rs. Lakhs					
3.4	Details on research publication	ations				
			International	National	Others	
	Peer Review Journals					
	Non-Peer Review Journa	ls	01			
	e-Journals		01			
	Conference proceedings		01	02		
3.5 D	etails on Impact factor of pub Range Averag		h-index	Nos. in SCOPU	S	
3.6 Re	esearch funds sanctioned and	received from	various funding ag	encies, industry a	and other organisat	ions
	Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received	
	Major projects					
	Minor Projects					
	Interdisciplinary Projects					
	Industry sponsored					
	Projects sponsored by the University/ College					
	Students research projects (other than compulsory by the University)					
	Any other(Specify)					
	Total					

3.7 No. of books published i) W	ith ISBN No.	Cl	napters in E	dited Bo	ooks	
ii) W	ithout ISBN No	). <u> </u>				
3.8 No. of University Department	s receiving fund	ls from				
UGC-	SAP	CAS	DS	T-FIST		
DPE			DB	T Schen	ne/funds	
3.9 For colleges Auton	omy	СРЕ	DB	T Star S	cheme	
INSP	RE	CE	An	y Other	(specify)	
3.10 Revenue generated through	consultancy					
3.11 No. of conferences	Level	International	National	State	University	College
	Number	International	National	State	University	College
3.11 No. of conferences organized by the Institution		International	National	State	University	College
	Number Sponsoring	International	National	State	University	College
	Number Sponsoring agencies			State  D9	University	College
organized by the Institution	Number Sponsoring agencies	s or resource po		09	University  Any other	College
organized by the Institution  3.12 No. of faculty served as expe	Number Sponsoring agencies erts, chairperson Internation	s or resource po	ersons	09		College
organized by the Institution  3.12 No. of faculty served as expersions  3.13 No. of collaborations	Number Sponsoring agencies erts, chairperson Internation ag this year	as or resource po	ersons	09		College
organized by the Institution  3.12 No. of faculty served as expersions 3.13 No. of collaborations  3.14 No. of linkages created during	Number Sponsoring agencies erts, chairperson Internation ing this year current year in	as or resource po	ersons (	09	Any other	College

_			
3.	.16 No	. of patents	received this

Type of Patent		Number	
National	Applied		year
National	Granted		
International	Applied		
International	Granted		
Commonoiolicad	Applied		
Commercialised	Granted		

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph.D guides.  Students registered under them	
3.19 No. of Ph.D. awarded by faculty from the Institution	
3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)  JRF SRF Project Fellows Any other	
3.21 No. of students Participated in NSS events:	
University level 08 State level	01
National level International level	
3.22 No. of students participated in NCC events:	
University level State level	30
National level International level	
3.23 No. of Awards won in NSS:	
University level State level	
National level International level	

3.24 No. of Awards won in NCC:
University level State level
National level 03 International level
3.25 No. of Extension activities organized
University forum College forum 01  NCC NSS Any other
3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility
1. Tree Plantation
2. Blood Donation
3. Haemoglobin check- up camps
4. Swachhata Abhiyan
5.Republic Day celebration
6.Independence Day celebration.

### **Criterion - IV**

# 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 acres		Institute	5 acres
Class rooms	17		Institute	17
Laboratories	04		Institute	04
Seminar Halls	01		Institute	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	90	20	Institute	110
Value of the equipment purchased during the year (Rs. in Lakhs)	949437	283367	Institute	1232804
Others				

#### 4.2 Computerization of administration and library:

Computerization of Office, Examination, library and other departmental work.

### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13930	1556297	1605	207037	15535	1763334
Reference Books	6145	763425	275	91818	6420	855243
e-Books						
Journals	58	24458	03	1120	61	25578
e-Journals						
Digital Database						
CD & Video	268	6463	12	1350	280	7813
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	28	01	01	01	01	01	01	
Added	01		01					
Total	29	01	02	01	01	01	01	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Tally certificate course conducted for commerce students.

4.6 Amount spent on maintenance in Rupees :

i) ICT 141980

ii) Campus Infrastructure and facilities 69986

iii) Equipments 104462

iv) Others 276171

**Total:** 592599

#### Criterion - V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

By addressing them accordingly in Farewell program

Alumni reunion BMS

5.2 Efforts made by the institution for tracking the progression

Maintaining record of passed out students with their contact details and inviting them through Alumni Association

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1128	247		

(b) No. of students outside the state

06

(c) No. of international students

SC

73

00

Men

General

413

No	%
579	42.10

Women

No	%
796	57.89

Last Year

ST OB Physically Total General SC ST OBC Physically Total Challenged Challenged C 201 582 01 1270 77 207 595 01 1375 495

Demand ratio 4:3

B Dropout %

36.33

This Year

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1) Career guidance On MPSC / UPSC exam

2) Aptitude test.

No. of students beneficiaries

120

5.5 No. of students qualified in these	e examinations			
NET SET/SL	ET	GATE		CAT
IAS/IPS etc State PS	SC	UPSC		Others
5.6 Details of student counselling ar	nd career guidan	ice		
Career guidance seminar org	anised by Bsc It	and BMS		
Career guidance by IAS office especially MPSC, UPSC, STAF			jobs	
No. of students benefitted: 140				
5.7 Details of campus placement				
On c	ampus			Off Campus
	r of Students ticipated	Number Students Pl		Number of Students Placed
01	12	02		
_	the reputation	_		r girl's student." And is
which is giving variou	_		_	a special NCC Unit for girls
At no stage in no activ	vity discriminati	on/ differer	ntiation i	s done based on gender.
More than 60% stud	ents in our col	lege are gi	irl stude	nts. The college provides a
conducive environmen	nt for the girls s	tudents.		
5.9 Students Activities				
	nted in Sports G	Sames and o	other eve	ents
5.9.1 No. of students participa	ated in Sports, C	Sames and o	other eve	ents
	_	Games and o	other eve	ents  International level
5.9.1 No. of students participal State/ University level	_		other eve	

No. of medals /awards won by students in Sports, Games and other events	
Sports: State/ University level National level International level	
Cultural: State/ University level 02 National level International level	
5.10 Scholarships and Financial Support	
Number of students Amount	
Financial support from institution	
Financial support from government 505 3607330	
Financial support from other sources	
Number of students who received International/ National recognitions	
5.11 Student organised / initiatives	
Fairs : State/ University level National level International level	
Exhibition: State/ University level National level International level	
5.12 No. of social initiatives undertaken by the students 07	
5.13 Major grievances of students (if any) redressed:Nil	

#### Criterion - VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To groom cultured citizens with global competency, Quest for excellence and technical expertise who will contribute in developing bright image of the nation in international arena.

Mission: This college being located in real rural, tribal area , its mission is to impart higher education to each and every individual residing in around Chinchani village covering almost 50 villages irrespective of caste, creed, religion and language.

5.2 Do	oes the Institution has a management Information System
	Yes
5.3 Qı	uality improvement strategies adopted by the institution for each of the following
5.3.1	Curriculum Development
	Nil
5.3.2	Teaching and Learning
	ICT/Videos/e books
5.3.3	Examination and Evaluation
	As per University Norms DEPD system is adopted.

- 6.3.4 Research and Development
  - 1. Deputation of teacher for seminars and conferences

2. Centralise assessments Programme for UG and PG Exam.

3. Photocopy of answer books provided as per students request

- 2. Deputation of teacher for orientation and Refresher courses
- 3. Propagating ,encouraging and motivating teachers and students for research activities

- 6.3.5 Library, ICT and physical infrastructure / instrumentation
  - 1. Separate reading rooms for girls and boys.
  - 2. Exhibition of latest books
- 6.3.6 Human Resource Management
  - 1. CCTV.
  - 2. Bio metrics
  - 3. Performance appraisal system
- 6.3.7 Faculty and Staff recruitment

Appointment of teaching and non-teaching staff through proper channel

- 6.3.8 Industry Interaction / Collaboration
  - Friday Club
  - Industrial Visits, field visits, educational tours and Guest lectures organised by concern departments.
- 6.3.9 Admission of Students

As per the University and Govt. of Maharashtra rules and regulations

#### 6.4 Welfare schemes for

Teaching	Advance against Salary, Loans. Free medical assistance
Non teaching	Advance against Salary, Loans. Free medical assistance
Students	Book bank scheme Instalment in fees Assistance for educational loan.

6.5 Tot	tal corpus fund generated Rs.4259955/
6.6 Wh	nether annual financial audit has been done Yes Yes No
6.7 Wh	nether Academic and Administrative Audit (AAA) has been done?
	Audit Type External Internal
	Yes/No Agency Yes/No Authority
	Academic Administrative
6.8 Do	es the University/ Autonomous College declare results within 30 days?
	For UG Programmes Yes Yes No
	For PG Programmes Yes No
6.9 Wh	nat efforts are made by the University/ Autonomous College for Examination Reforms?
	Nil
6.10 W	That efforts are made by the University to promote autonomy in the affiliated/constituent colleges?
	University encouraging and motivating affiliated colleges
6.11 A	ctivities and support from the Alumni Association
	Placement leads given by alumni and provides assistance in internship projects for BMS
6.12 A	ctivities and support from the Parent – Teacher Association
	PTA meeting.
6.13 D	evelopment programmes for support staff
	We are giving advance against salary Provide free medical check up Free education facility for their wards.
6.14 In	itiatives taken by the institution to make the campus eco-friendly
	Retaining the natural heritage by maintaining trees in the campus.
	2. Use of appropriate technology for ventilation and sunlight.
	3. To reduce maintenance cost solar panels are placed.
	A Loctures are taken an locture stand amidst natural scenic

beauty.

#### **Criterion - VII**

### 7. Innovations and Best Practices

7.1	Innovations introduced during this academic year which have created a positive impact on the
	functioning of the institution. Give details.

- Advertisement through pamphlets & Banner
- Career Guidance Programs

# 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- College major plan to introduce the Special Study Circle which will harness and encourage students to go for further studies.
- To strengthen placements cell by creating partnership with industries and provide them recruitment.
- To encourage students and faculties for research and development activities.
- 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
  - A special cell is established to solve the problem of B.C candidate and to provide necessary guidance.
  - Institution is providing instalment fees pattern for students to facilitated students to pay fees.
  - Faculty members provide emotional and moral support to the physically challenged students.

<b>7</b> 4 0	. •			
/ 4 (Contrib	nifion to e	nvironmental	l awareness /	protection

Organised swachha Bharat Rally and distributed Paper bags in Boisar		
Organising Sant Gadge Baba Swachata Abhiyan.		
Tree plantation programme		
Solar energy awareness programme.		
Whether environmental audit was conducted? Yes No		

<sup>\*</sup>Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.6	Any other relevant information the ins	stitution wishes to add. (for example SWOT Analysis		
8. <u>P</u>	Plans of institution for next year	<u>ar</u>		
	To develop Chemistry/ Physics/ Zoology Lab			
	To Organise Intercollegiate events.			
	To organise State Level Seminar and workshop.			
	Expansion plan of BSc Dept.			
Nan	ne: Prof. Dr. Deepak D. Shelar Dept. Of Economics	Name : Principal Dr. Pramila S. Raut.		
Signature of the Coordinator, IQAC		Signature of the Chairperson, IQAC		
		***		

#### **Annexure I**

#### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

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